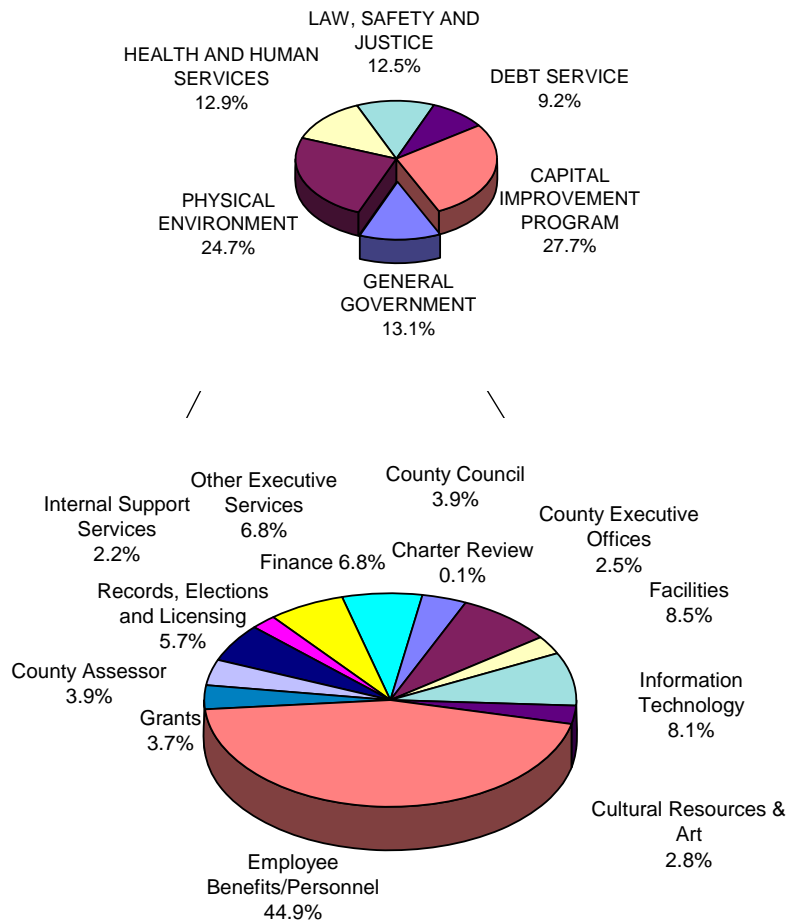


# GENERAL GOVERNMENT

## General Government \$504 Million



**Organization of the Pie Chart:** The following agencies were combined to make the pie chart more readable.

**Employee Benefits/Personnel:** Human Resource Management, Safety & Claims Management, and Employee Benefits.

**County Executive Offices:** County Executive, Office of the Executive, OMB, and BRED

**County Council:** Board of Appeals, Council Administrator, County Auditor, County Council, Ombudsman/Tax Advisor, and Hearing Examiner, King County Television, Office of Independent Oversight

**Cultural Resources & Art:** Cultural Development Fund

**Internal Support:** Boundary Review Board, Memberships and Dues, Executive Contingency, Internal Support, Salary & Wage Contingency, and State Examiner.

**Information Technology:** Data Processing, Telecommunications, Printing & Graphic Arts, Cable Communications, OIRM, I-NET, and DES ER.

**Other Executive Services:** Executive Administration, Property Services and Insurance.

Due to rounding, figures in pie chart may not add to 100%.

Source: Program Plan Summary Page (Found at the end of the section).

## **P R O G R A M   E X P L A N A T I O N S**

### **INTRODUCTION**

The General Government program area comprises the major administrative and central support services for King County government. There are a wide variety of agencies represented in this program area. These agencies can be divided into four main categories:

- elected officials (for example, the County Council, County Executive, and Assessor);
- central service agencies that provide a service to other county agencies;
- direct public service agencies; and
- miscellaneous agencies and central reserves.

Approximately 670.4 percent of the General Government budget is located within internal service funds. Internal service funds bill other county departments for their services. A sizeable portion of the total General Government budget (approximately 21.6 percent) is located in the Current Expense Fund. Lesser amounts are budgeted in special revenue funds and enterprise funds.

In total, the 2007 Proposed Budget for General Government is increasing by \$29.8 million or 6.9 percent above the level of the 2006 Adopted Budget. The areas of growth are largely in non-Current Expense funds that receive their funding from a variety of internal and external sources. The agencies with significant increases include ITS Technology Services, Records, Elections and Licensing Services, Employee Benefits, Facilities Management, Human Resources Division and Internal Support.

Highlights of the General Government program area such as significant program change dynamics, capital investments in technology and facilities, and central rate changes are described below.

### **Significant Program Change Dynamics**

The Executive Proposed Budget for General Government continues to focus on containing costs, responding to the service demands of internal and external constituents, increasing transparency and accountability through the deployment of technology, and managing or mitigating the county's exposure to risk. Several key initiatives will reach major milestones in 2007, notably the Executive's Health Reform Initiative (HRI) and the Annexation Initiative.

Some of the significant program initiatives in General Government include the following:

- The Employee Benefits Section within the Department of Executive Services Human Resources Division will continue implementation of the Health Advisory Task Force (HATF) recommendations. This includes continuation of the existing labor-management collaboration effort, continued participation in the Puget Sound Health Alliance, and continued planning for implementation of the Healthy Incentives<sup>SM</sup> Benefit Plan set to begin in January 2007. Two key objectives of the HRI are to improve the health of county employees and their dependents, and reduce the rate of growth of medical plan costs by one third. In 2005 the Joint Labor Management Insurance Committee reached agreement

on an innovative benefits plan design that will implemented with the new benefits plans in 2007. In 2006 employees completed Wellness Assessments and Personal Action Plans, which determine eligibility for enrollment in 2007. In 2007 the HRI will continue implementation of a comprehensive measurement and evaluation program designed to provide the county with the information needed to assess the effectiveness of each HRI intervention and determine whether the initiative as a whole is slowing the projected increases in medical care costs.

- The Facilities Management Division will complete construction of the New County Office Building (NCOB) Project and county agencies will begin occupancy starting in the second quarter of 2007. The NCOB will ultimately realize savings by moving staff from leased office space to county-owned space.
- The Office of Management and Budget will continue the Annexation Public Outreach initiative in order to spur annexations and incorporations of urban unincorporated areas in the county. Reserves are included in the 2007 budget to support anticipated interlocal agreements related to annexations or incorporations in East Renton, Fairwood, Auburn, Benson Hill and East Federal Way. In 2007 it is anticipated that a number of annexation and incorporation decisions will occur. (See further discussion in the section titled “Regional Government Transition.”)
- The Office of Independent Oversight establishes an office of law enforcement oversight that reports directly to the King County Council. The office is responsible for investigating allegations of misconduct and for tracking, monitoring and critiquing the Sheriff’s investigations of allegations. The office will present an annual report showing the results of complaint investigations.

### **Capital Investment in Facilities and Information Technology**

The General Government capital program includes two major project categories: technology and facilities. The budget development methodology and project descriptions are provided below.

#### **Technology Project Prioritization Methodology**

The information technology (IT) projects included in the 2007 Proposed Budget have been evaluated with a structured review process to validate alignment with the county’s Strategic Technology Plan investment criteria: evaluate the value propositions, and assess project and operating risks. The IT review included initial conceptual presentations and provided early Chief Information Officer (CIO) direction for budget submittals. The review of IT budget requests was coordinated with the county’s Technology Governance and was presented to the CIO for recommendations.

There are four IT primary goals used to categorize projects. These goals are:

- accountability;
- customer service/accessibility;
- efficiency; and
- risk management.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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Each IT project is categorized by a primary goal alignment. The evaluation of each project is based on the potential achievement of meeting the stated measurable business objectives and specific benefits aligned with the primary goal. The review process includes an evaluation of project and operating risks, plan of work, approach, and timeline.

This review also yields a high level understanding of the significant technical aspects of the proposed IT project such as architecture and interoperability, affect on current IT environment, alternatives, and feasibility. This analysis forms the basis for the establishment of specific CIO recommendations and conditions concerning the Governance requirements for each project.

IT projects aligned to the primary goal of efficiency are evaluated based on the completion of a Cost/Benefit Analysis (CBA). The CBA uses a Net Present Value (NPV) method of comparing future cash flows expected from an IT investment to the expected cash outflow of the investment.

### **Facilities Project Prioritization Methodology**

The Facilities Management Division (FMD) coordinates the building facilities CIP submittal process. Capital Planning and Development Division managers and staff engaged client agencies in early discussions about their capital needs. As a result, the projects proposed for funding were selected through a collaborative effort of the Current Expense funded agencies. This approach provided a forum for agencies competing for scarce resources to evaluate capital needs countywide and prioritize projects that will address the most critical needs.

The General Government Capital Program proposed for 2007 totals approximately \$14.6 million and includes retirement of \$88 million of bond anticipation notes used for interim financing on various capital improvements for King County facilities, capital projects that support the Major Maintenance Program and appropriation authority for Long Term Leases.

For the year 2007, the Facility Management Division Capital Program includes:

- Remodel and tenant improvement projects that will improve the working environment to address health and life safety priorities for employees and the public.
- Projects that either upgrade existing county facilities to bring them into code compliance or maintain the structural integrity of facilities and tenant improvement projects that will result in a more efficient working environment.
- Remodeling projects that respond to the Americans with Disabilities Act to ensure that all county facilities are accessible.

The General Government Capital Program is funded by a variety of sources: the Current Expense Fund, unobligated fund balance in existing bond funds, and bond funding.

### **Asset Preservation – Major Maintenance Reserve Fund**

General Fund major maintenance projects are selected by scheduled year of replacement (based on age and life expectancy of the system), critical nature of the facility, and the condition of the system. These factors are used to determine the priority ranking for any

given year. After the final ranking, the design of the system and product selection are based on a 20 year life cycle cost analysis that factors initial cost, replacement cost, and ongoing energy and maintenance cost to determine the present value of all alternatives. The system with the lowest present value is then selected to be incorporated into the final design.

The Major Maintenance Program managed by the Facilities Management Division (FMD) provides funds for the periodic replacement and repair of county owned building systems and components on the 34 buildings maintained by FMD. In 2007, the Major Maintenance Program continues the investment in these facilities by funding approximately \$11.3 million in projects in 14 buildings. The budget authority is allocated to the following categories: exterior finishes – 19 percent; interior finishes – 11 percent; plumbing – 3 percent; HVAC – 20 percent; electrical – 27 percent; fire protection – 2 percent; site work – 7 percent; contingency – 5 percent and debt service – 6 percent. The Major Maintenance Program in 2007 is fully funded as defined in Ordinance 14743 adopted by the County Council in 2003.

## GENERAL GOVERNMENT PROGRAM PLAN

### General Government Capital Program

Agency	Project Name	2007 Executive Proposed Budget	Continuation of Existing Project
<b>Facilities</b>			
FMD	ADA Annual Allocation to Prioritized Projects	300,000	X
FMD	Server/Teledata Room Infrastructure	398,797	
FMD	NCOB LEEDS Certification	207,000	
FMD	New County Office Building FF&E	3,802,900	X
FMD	NCOB Feasibility	(475,000)	
FMD	Tashiro/Kaplan TI/Rent	(48,643)	
FMD	Elections Consolidated Facility	(950,000)	
FMD	Major Maintenance Program	11,270,817	X
FMD	CH Basement Maintenance Shop - Life Safety & Operational Assessment	73,130	
<b>Technology</b>			
DOA	PBS Replacement	657,304	X
FBOD	MSA Bi Weekly	1,656,438	
FMD	SO-DAJD-FMD Radio System Enhancements	127,560	
FBOD	Benefit Health Information Project	276,425	X
DES	Electronic Records Management System	817,666	X
FMD	FMD Construction Project Management System	143,646	
OIRM	Business Continuity	1,753,748	X
OIRM	Executive Branch IT Reorganization	907,860	X
OIRM	Information Security and Privacy	1,231,391	X
OIRM	IT Project Management	134,583	X
OIRM	Network Infrastructure Optimization	770,000	X
OIRM	Emergency Radio Replacement	330,000	
OIRM	800 MHz Trunked Radio System Sprint/Nextel Rebanding	400,000	
OIRM	Enterprise IT Equipment Replacement	1,677,706	X
<b>TOTALS</b>	Facilities	14,579,001	
	Technology	10,884,327	
	Total	25,463,328	

### COUNCIL ADOPTED BUDGET

Council reduced by \$1,602,791 the New County Office Building FF&E (furniture, fixtures and equipment) 2007 \$3.8 million proposed increment to the budget amount approved in mid 2006.

### Central Rate Changes

Several of the General Government agencies are Internal Service Funds that recover the costs of their operations by charging other county funds for services provided. The significant change dynamics faced by these funds in 2007 include responding to increased customer demand for services, the need to control healthcare expenditures, and the need to effectively manage technology investments. Strategies employed by the Internal Service agencies in 2007 include: prudent investments in technology and operating initiatives that will strengthen current business practices and improve efficiency; realignment of existing budgeted resources to respond to current business needs; the rebate of accumulated fund balance to stabilize rates; and, when necessary the funding of additional resources to meet customer commitments.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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Significant increases are included for ITS Technology Services, Facilities Management Operations and Maintenance, and Motor Pool Rates.

The following is a brief summary of the major internal service rates and other centrally charged overhead rates.

- ITS Technology Services is responsible for network services, general web services, and messaging services for all county agencies. This fund also provides customized services such as business application development and support; mainframe, server and data base maintenance; backup services; and server storage. The cost to operate and maintain enterprise infrastructure is allocated to agencies based on the number of positions. Messaging costs are allocated based on the number of mailboxes agencies use. The 2007 infrastructure charge increased approximately 7.0 percent to cover general inflation and also the ongoing operating costs associated with the Business Continuity capital project. Optional services, which are charged according to service level agreements (SLA's) between ITS and county agencies, have increased by 8.8 percent over adopted 2006 levels; reflecting a higher volume of business including server maintenance and back up services. The increase also includes the transition of Integrated Solutions Center costs from the Law, Safety and Justice Integration project to the ITS Technology Services operating fund.
- ITS Radio Services –Radio Communication Services (RCS) serves not only county agencies, but also organizations in other jurisdictions. Rates are set to recover the operation and infrastructure maintenance costs of the county's 800 MHz radio system and the cost associated with servicing and replacing radios used by agencies. The overall rates increased by an average of 5.9 percent from 2006, to cover increases in operating costs, and to provide additional funding to the equipment replacement reserve for the system. This will increase revenues by \$184,406 from 2006 to 2007.
- Facilities Management Operations and Maintenance (O&M) charge reflects the costs of the county general government buildings operated by the division. The charges are assessed on a per square foot basis, and each building has a unique rate. The 2007 proposed rates increased by 6.5 percent from the 2006 adopted level. In addition to the impact of normal salary and operating cost increases, the 2007 rate reflects added expenses necessary to meet building maintenance requirements as defined by service level agreements. In addition to operational cost recovery, additional funding is provided to increase the division's internal service fund balance in order to cover potential liabilities and meet prudent fiscal targets.
- Flex Benefits – The county has a flexible benefit package which offers employees several options for coverage and providers. All of the benefit costs are accounted for in the Employee Benefits Fund, which then recovers its costs through a single standard monthly rate charged to agencies for each eligible employee. The standard rate charged in 2006 was \$982 per employee per month. The standard rate for the 2007 Proposed Budget is \$1,093 per employee per month, an 11.3 percent increase over 2006.
- Healthy Workplace Fund - An amount equal to \$25 per benefits eligible position is provided to each appropriation unit, for a total allocation of \$342,350 countywide in 2007.



This funding is provided to help employees get healthy and stay healthy.

- **Safety & Claims Management** – The cost of workers compensation, including medical payments, time loss wages, disability benefits, excess insurance premiums and state fees, are billed out to agencies through a rate based on the number of projected hours worked by employees. The overall 2007 rate for workers compensation increased 2.4 percent over 2006 rates. In 2004, the Safety & Claims Actuary revised the methodology in determining potential claims liabilities and as a result this liability increased from \$14.1 million in 2004 to \$53.9 million in 2006. In 2005, under direction from the Council and Executive, the agency embarked on a 20-year plan to build its fund reserves. In this second year of the plan, Safety & Claims continues to implement the new fund balance accumulation. Workers compensation rates are estimated to increase 8.45 percent annually in future years. They will be adjusted annually based on the actuary's determination of the level of claims liability.
- **Risk Management** – The cost of insurance services, both premiums on insurance policies and claims costs, are billed back to the affected agencies by the Insurance Internal Service fund. For the 2007 Proposed Budget, the rate has increased by 1.4 percent or \$310,499 from the 2006 Adopted Budget.
- **Current Expense (CX) Overhead** – The costs of several CX agencies that provide services countywide are recovered from non-CX agencies through the Current Expense Overhead Plan. The Current Expense agencies or services included in this plan are the Council agencies, Executive Offices, Office of Management and Budget, Business Relations and Economic Development, Human Resources, Emergency Management, Department of Executive Services (DES) Administration, State Auditor, bus pass subsidy, building occupancy charges, mail services, asset management services, and records management services. The 2007 CX overhead plan grew by \$3.0 million or 4.3 percent. In 2007, the non-CX portion of the total cost pool grew by \$1.3 million or 5.7 percent while the CX portion increased by \$1.1 million or 3.0 percent.
- **Countywide Technology Projects Charge** – The OIRM CIP rate was established in 2004 as a transfer to the OIRM capital fund. This rate provides for the allocation of costs to county agencies for OIRM managed countywide information technology projects.

In 2007 the allocation is \$1,812,469 for three countywide projects. The projects and associated funding requirements are summarized below.

For the Business Continuity project, the amount allocated is based on a combination of identifying project costs that are specific to various agencies, and allocating nonspecific countywide costs based on the number of positions in the various appropriation units. For the Information Security and Privacy and IT Project Management projects, the rate is allocated based on the number of positions in the various appropriation units.

**GENERAL GOVERNMENT PROGRAM PLAN**

Agency	Project Name	Total 2007 Budget Request	CX Transfers	OIRM CIP Rate
OIRM	Business Continuity	\$ 1,753,627	\$ 874,200	\$ 879,427
OIRM	Information Security and Privacy	\$ 1,231,391	\$ 388,520	\$ 842,871
OIRM	IT Project Management	\$ 134,583	\$ 44,412	\$ 90,171
Total		\$ 3,119,601	\$ 1,307,132	\$ 1,812,469

- ITS Telecommunications – The overhead rate charged by ITS Telecommunications covers the cost of managing and monitoring the operations of the county’s telecommunications environment including the impact of moves, changes, new facilities, monitoring of vendor contracts, and other support services as required. The telecom services charge represents the actual vendor charges as well as a per-line surcharge for telecom equipment replacement. Overhead rates are allocated based on the number of agency phone lines, while the direct service charges are estimated based on the number of phone lines and actual vendor charges from prior years. Telecom overhead charges increased 12.2 percent above 2006 adopted levels to cover general inflation and the ongoing vendor maintenance for the new voicemail system. Telecom avoided increasing the direct service vendor charges through successfully negotiating the contract for leased lines. However, an 8.4 percent increase in the telecom services charge is proposed to replenish the equipment replacement reserve to an acceptable level.
- Financial Services – Financial services cover a broad array of activities including accounts payable, accounts receivable, payroll processing, benefits and retirement services, financial system operations, financial reporting, procurement, treasury functions, and contracts and construction support. The Treasury Division passes on its costs to the Current Expense fund and other county funds that levy property taxes. Finance rate charges for 2007 have increased 4.44 percent over the 2006 Adopted Budget level, when including a \$702,238 rebate to county agencies, which is a component of the division’s finance rate model.
- Fleet – Motor Pool, Public Works and Wastewater Equipment Rental and Revolving rates are largely based on three factors: vehicle use, vehicle maintenance and vehicle replacement. The 2007 rates are based on 2005 actual use. Fleet uses an industry standard model to determine the economically efficient time to replace a vehicle. This vehicle replacement model considers variables such as annual costs, resale and salvage value, and purchase price. Overall, the 2007 Proposed Motor Pool charges to operating agencies will increase 8.1 percent over the 2006 adopted level, largely attributable to increases in actual fuel costs from 2004 to 2005.
- Limited Tax General Obligation (LTGO) Debt Insurance - King County issues LTGO bonds on behalf of many of the non-Current Expense funds. The full faith and credit of the county secures these bonds, which means that the county pledges to levy property taxes sufficient to provide the revenue necessary for the repayment of bonds. This assurance to bond holders, combined with the county’s high bond rating, results in lower interest rates charged to the non-Current Expense funds. Lower interest rates result from

the Current Expense fund's acceptance of a certain level of risk. This involves the assumption that in the event that the non-Current Expense revenue stream, whether or not specifically pledged, is inadequate, it will be underwritten or covered by the Current Expense fund. The 2007 proposed budget includes charges reflecting the estimated interest rate benefit of 0.25 percent. The charge calculated on remaining principal balance of new and existing debt is 0.125 percent, or half of the benefit, provided that the resulting charge is greater than \$10,000. The total charge to be assessed to the following agencies is \$903,713 and is allocated to the following agencies: Wastewater, \$669,838; Transit, \$198,119; Solid Waste, \$17,700; and Surface Water Management, \$18,356.

- Long-term Leases - Long-term lease rates for county agency occupancy of leased space are driven by market rates. In the 2007 proposed budget long-term lease rates increase by \$1.1 million or 5.2 percent over the 2006 Adopted Budget level.
- PERS and LEOFF Retirement Rate – The 2007 Proposed Budget reflects an employer contribution rate of 5.74 percent for PERS and an employer contribution rate of 5.50 percent for LEOFF 2. These rates are significantly higher the rates which were included in the 2006 Adopted Budget and result in budgeted employer retirement contributions \$23.2 million, or 90.9 percent higher than 2006. It is anticipated that the required employer contribution rate for PERS will again increase significantly in 2008 as the state legislature adjusts contribution rates to fund known PERS liabilities. Reserves in the amount of \$8.3 million were set aside in the Current Expense fund to mitigate the impact of the anticipated increases. These reserves are drawn down in 2007 and 2008.

# Assessments

## **ASSESSMENTS**

### ***Mission*** **Assessments**

To provide the services necessary for the maintenance and certification of a fair and equitable county assessment roll as mandated by Chapter 84 of the Revised Code of Washington (RCW). This includes subsequent levy rate determination and tax roll, established annually for the purpose of administering the property tax system for all real and personal property located within the geographic boundaries of King County.

## **ISSUES AND PRIORITIES**

The Department of Assessments is presided over by the Office of the Assessor, a separately elected county official. The primary focus of the Assessor's budget is to continue to provide the services necessary for the maintenance and certification of fair and equitable county assessment rolls. The services provided by the Department of Assessments directly impacts 167 different taxing districts within King County.

The Assessor is responsible for valuing over 650,000 residential and commercial parcels in King County and more than 90,000 personal property accounts. New construction, the annual reevaluation of each parcel, and the physical inspection of one-sixth of the

parcels each year create a significant demand for resources. Demand has increased dramatically since 1995 when parcel revaluations were converted to an annual revaluation cycle. Additionally, King County has been adding more than 10,000 new parcels to the tax roll per year since 2000. To meet the escalating workload, the department has invested in new technology programs as an alternative to hiring additional staff. Today, technology continues to diminish the need for additional staff by creating efficiencies. An example is the use of new department scanners to make electronic copies of documents that were formerly processed in a labor and material intensive manner. The scanning process allows for electronic access to exemptions, past rulings, appeal decisions, maps and other relevant information via a central database. The scanning project has improved the efficiency of the assessment processes and has enhanced customer service by providing access to information electronically to a much wider audience. An efficiency the department will utilize in large measure beginning in 2007 is obtaining building permit information electronically.

The 2007 Proposed Budget for the Department of Assessments maintains the current level of service. Benefiting from efficiency gains earned through technology, the 2007 budget reflects a position reduction of four. The funds saved from the reduction will be used to establish an equipment replacement fund for the department.

In 2007 Assessments, in conjunction with Treasury Operations and the Office of Information Resource Management will continue the Property Based System Replacement Project (PBS). The objective of this project is to replace the 25 year old system currently used for assessing property, calculating levy rates, and collecting taxes. In 2007 a quantifiable business case (QBC) will be produced and Phase III of the project will begin. Investment in a new system will ensure that the critical property tax functions remain reliable, timely, accurate and efficient for the tax payers, the county, and the 167 taxing districts that the county serves.

# GENERAL GOVERNMENT PROGRAM PLAN

## Assessments 0010/0670

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	18,644,305	229.00	0.00
	<i>Status Quo*</i>	1,106,846	0.00	0.00
	<b><i>Status Quo Budget</i></b>	<b>19,751,151</b>	<b>229.00</b>	<b>0.00</b>
<b>Change in Administrative Need</b>				
AS01	Administrative Reduction - Unit Supervisor	(83,761)	(1.00)	0.00
AS02	Administrative Reduction - Unit Supervisor	(90,733)	(1.00)	0.00
AS03	Administrative Reduction - Administrative Specialist II	(49,154)	(1.00)	0.00
AS04	Administrative Reduction - Customer Service Specialist II	(50,074)	(1.00)	0.00
		<b>(273,722)</b>	<b>(4.00)</b>	<b>0.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(35,015)	0.00	0.00
		<b>(35,015)</b>	<b>0.00</b>	<b>0.00</b>
<b>Maintenance of Investment in Technology</b>				
PC01	Equipment Replacement	250,000	0.00	0.00
		<b>250,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR06	Healthy Workplace Fund	(100)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(52,930)	0.00	0.00
CR08	Technology Services Infrastructure Charge	15,415	0.00	0.00
CR09	Geographic Information Systems Charge	38,851	0.00	0.00
CR10	Office of Information Resource Management Charge	(1,546)	0.00	0.00
CR11	Telecommunications Services	1,680	0.00	0.00
CR12	Telecommunications Overhead	1,895	0.00	0.00
CR13	Motor Pool Usage Charge	(383)	0.00	0.00
CR14	Facilities Management Space Charge	(7,794)	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR19	Radio Reserve Program	(19)	0.00	0.00
CR25	Financial Services Charge	11,562	0.00	0.00
CR35	Underexpenditure	(161)	0.00	0.00
CR39	COLA Adjustment	29,968	0.00	0.00
		<b>36,437</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>19,728,851</b>	<b>225.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***PROGRAM HIGHLIGHTS***

The 2007 Budget for the Department of Assessments is \$19,728,851 and includes funding for 225.00 FTEs.

#### **Change in Administrative Need**

**Administrative Reductions – (\$273,722) / (4.00 FTE).** This position reduction includes two Unit Supervisors, an Administrative Specialist, and a Customer Service Specialist. Reductions have been achieved through the effective use of technology and will not negatively impact service.

#### **Maintenance of Investment in Technology**

**Equipment Replacement – \$250,000.** The Assessor has submitted an equipment replacement plan documenting the department's technology equipment and replacement cycles to the Office of Information Resource Management and will move forward with implementation of the plan in 2007. Approximately \$150,000 will fund Geographic Information System's (GIS) assistance with migration of the GIS parcel layer in 2007.

#### **Technical Adjustments**

**Central Rate Adjustments – \$36,437.** Central rates have increased for the Assessments 2007 proposed budget. Significant reductions occurred in the ITS O&M charges, while the largest increases were in the GIS O&M charge and the COLA adjustment.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$35,015).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$35,015 in the 2007 budget.

# Council Agencies



## ***COUNCIL AGENCIES***

### ***Mission***

#### **Council Agencies**

The nine-member elected Metropolitan King County Council is the policy determining body of the county and exercises all legislative powers authorized under the King County Charter, including adoption and enactment of ordinances, levy of taxes, appropriation of funds, establishment of compensation levels for county employees, and organization of administrative offices and executive departments.

### ***ISSUES AND PRIORITIES***

In addition to its legislative duties, the Metropolitan King County Council has six separate sections that perform daily functions. These functions include Council Administration, Clerk of the Council, Hearing Examiner, County Auditor, Ombudsman-Tax Advisor, Board of Appeals/Equalization and King County Television.

Council Administration provides general support to the council through administration of the legislative branch budget and general oversight of legislative offices. Within this section are the council's central staff who analyze proposed

legislation, handle legal and policy issues, and conduct long-term special studies.

The Clerk of the Council is responsible for processing legislation and other official county records, including preparation of council agendas.

The Hearing Examiner conducts quasi-judicial public hearings on land use applications and on appeals of administrative orders and decisions; prepares reports of all hearings; and makes recommendations and decisions on the matters heard.

The County Auditor's Office conducts audits and studies that recommend ways to improve accountability, effectiveness and efficiency of county government. This includes promoting improved performance in the delivery of county services and identifying opportunities for cost savings.

The Ombudsman-Tax Advisor Office investigates citizen complaints against King County administrative agencies, makes recommendations for improvements based on these investigations, and provides information and referral assistance to the public. In addition, the Ombudsman investigates alleged violations of the employee Code of Ethics, and reports of improper governmental action and retaliation pursuant to the whistleblower protection code. The Tax Advisor provides advice to the public on property tax law and the appropriate procedures to appeal property tax revaluations.

The Board of Appeals/Equalization is an independent body comprised of seven citizen members organized to adjudicate property value and other determinations made by the King County Assessor, as well as various business license decisions and animal control orders.

King County Television is the public's window onto King County government, providing live and taped coverage of County Council meetings, County Executive news briefings, community forums, and programming highlighting county issues and services. It transmits 24/7 on Comcast Cable 22 and Millennium Cable 72/80.

The 2007 Proposed Budget creates an Office of Independent Oversight that will report directly to the King County Council. The primary role of the office will be to assure the integrity of the Sheriff's Office complaint and investigation processes and to ensure resolution of citizen complaints. The duties and responsibilities of the office and its staff will be established in the King County Code, and include receiving complaints concerning the Sheriff's Office, monitoring formal internal investigations unit activities and critiquing the Sheriff's investigation of allegations. The office will prepare annual reports of complaint investigations.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**County Council 0010/0010**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>5,347,073</i>	<i>57.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>325,777</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>5,672,850</b>	<b>57.00</b>	<b>0.00</b>
<b>Council Changes</b>				
<i>CC01</i>	<i>Postage</i>	<i>11,223</i>	<i>0.00</i>	<i>0.00</i>
<i>CC02</i>	<i>Flu Supplies</i>	<i>2,500</i>	<i>0.00</i>	<i>0.00</i>
<i>CC03</i>	<i>Eastside Economic Viability Study</i>	<i>15,000</i>	<i>0.00</i>	<i>0.00</i>
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(7,293)</i>	<i>0.00</i>	<i>0.00</i>
		<b>21,430</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>(6,084)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR09</i>	<i>Geographic Information Systems Charge</i>	<i>2,700</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>(1,058)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR13</i>	<i>Motor Pool Usage Charge</i>	<i>(2)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR15</i>	<i>Insurance Charges</i>	<i>(38,551)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>1,400</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>Underexpenditure</i>	<i>530</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>7,087</i>	<i>0.00</i>	<i>0.00</i>
		<b>(33,978)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>5,660,302</b>	<b>57.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Council Administration 0010/0020**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	8,033,272	60.00	2.00
	<i>Status Quo*</i>	324,989	0.00	0.00
	<b>Status Quo Budget</b>	<b>8,358,261</b>	<b>60.00</b>	<b>2.00</b>
<b>Council Changes</b>				
CC01	Adjustment to PSQ	354,025	0.10	0.00
CC39	Council COLA Adjustment	(14,180)	0.00	0.00
		<b>339,845</b>	<b>0.10</b>	<b>0.00</b>
<b>Increase Staff</b>				
PC01	Dissolve Board of Health Support Appropriation	103,420	1.00	0.00
		<b>103,420</b>	<b>1.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR06	Healthy Workplace Fund	25	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(192)	0.00	0.00
CR08	Technology Services Infrastructure Charge	3,787	0.00	0.00
CR10	Office of Information Resource Management Charge	(252)	0.00	0.00
CR11	Telecommunications Services	441	0.00	0.00
CR12	Telecommunications Overhead	1,520	0.00	0.00
CR14	Facilities Management Space Charge	(19,207)	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR19	Radio Reserve Program	(63)	0.00	0.00
CR25	Financial Services Charge	5,394	0.00	0.00
CR35	Underexpenditure	(1,183)	0.00	0.00
CR39	COLA Adjustment	15,727	0.00	0.00
		<b>5,996</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>8,807,522</b>	<b>61.10</b>	<b>2.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Hearing Examiner 0010/0030**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>				
	<i>2006 Adopted</i>	<i>727,825</i>	<i>5.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>(3,524)</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>724,301</i></b>	<b><i>5.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(1,214)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(1,214)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>(13)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>(276)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>(8)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR13</i>	<i>Motor Pool Usage Charge</i>	<i>(1,801)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>(1,104)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>139</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>Underexpenditure</i>	<i>(568)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>1,192</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(2,439)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>720,648</i></b>	<b><i>5.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****County Auditor 0010/0040**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	1,339,311	11.00	0.00
	<i>Status Quo*</i>	50,407	0.00	0.00
	<b>Status Quo Budget</b>	<b>1,389,718</b>	<b>11.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	Adjustment to PSQ	125,125	0.00	0.00
CC02	Technical Correction	0	1.00	0.00
CC03	Independent Oversight of Capital Projects	0	0.00	2.00
CC39	Council COLA Adjustment	(2,583)	0.00	0.00
		<b>122,542</b>	<b>1.00</b>	<b>2.00</b>
<b>Technical Adjustment</b>				
CR08	Technology Services Infrastructure Charge	58	0.00	0.00
CR10	Office of Information Resource Management Charge	(21)	0.00	0.00
CR11	Telecommunications Services	110	0.00	0.00
CR12	Telecommunications Overhead	104	0.00	0.00
CR25	Financial Services Charge	1,630	0.00	0.00
CR35	Underexpenditure	(22)	0.00	0.00
CR39	COLA Adjustment	2,536	0.00	0.00
		<b>4,395</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>1,516,655</b>	<b>12.00</b>	<b>2.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVISO:

The county auditor's 2007 work program shall include a performance audit of capital planning and budgeting by the facilities management division of the department of executive services. The audit shall examine best practices in the areas of project development and planning, project management, budgeting and accounting, and asset management. The audit shall also review and evaluate county policies, procedures and practices in relation to those recognized best practices. The auditor may engage consulting services for technical assistance on the audit.

**GENERAL GOVERNMENT PROGRAM PLAN****Ombudsman/Tax Advisor 0010/0050**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	<i>1,020,365</i>	<i>11.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>63,404</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>1,083,769</i></b>	<b><i>11.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC01</i>	<i>Budget Reduction Contra</i>	<i>23,116</i>	<i>0.00</i>	<i>0.00</i>
<i>CC02</i>	<i>Pandemic Flu Supplies</i>	<i>500</i>	<i>0.00</i>	<i>0.00</i>
<i>CC03</i>	<i>Westlaw</i>	<i>5,000</i>	<i>0.00</i>	<i>0.00</i>
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(2,101)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>26,515</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>(16)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>1,365</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>251</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>56</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>104</i>	<i>0.00</i>	<i>0.00</i>
<i>CR13</i>	<i>Motor Pool Usage Charge</i>	<i>74</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>(1,491)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>255</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>Underexpenditure</i>	<i>(47)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>2,065</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>2,616</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>2007 Adopted Budget</i></b>		<b><i>1,112,900</i></b>	<b><i>11.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****King County Civic Television 0010/0060**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
		<i>2006 Adopted</i>		
		641,021	7.00	0.00
		<i>Status Quo*</i>		
		33,671	0.00	0.00
		<b><i>Status Quo Budget</i></b>	<b>7.00</b>	<b>0.00</b>
<b>GG</b>				
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(1,074)	0.00	0.00
		<b>(1,074)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR08	Technology Services Infrastructure Charge	(168)	0.00	0.00
CR10	Office of Information Resource Management Charge	9	0.00	0.00
CR13	Motor Pool Usage Charge	(532)	0.00	0.00
CR25	Financial Services Charge	1,423	0.00	0.00
CR35	Underexpenditure	(7)	0.00	0.00
CR39	COLA Adjustment	1,052	0.00	0.00
		<b>1,777</b>	<b>0.00</b>	<b>0.00</b>
		<b>2007 Adopted Budget</b>	<b>7.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Board of Appeals 0010/0070**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>				
	<i>2006 Adopted</i>	<i>618,544</i>	<i>4.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>23,134</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>641,678</i></b>	<b><i>4.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(782)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(782)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>2</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>(14)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>(6)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>31</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>39</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>(551)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>459</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>Underexpenditure</i>	<i>(1)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>768</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>727</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>641,623</i></b>	<b><i>4.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



**GENERAL GOVERNMENT PROGRAM PLAN**

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**Office of Law Enforcement Oversight 0010/0085**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>0</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Accountability</b>				
<i>PC01</i>	<i>Office of Independent Oversight</i>	<i>404,977</i>	<i>4.00</i>	<i>0.00</i>
		<b><i>404,977</i></b>	<b><i>4.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(805)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(805)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>404,172</i></b>	<b><i>4.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***PROGRAM HIGHLIGHTS***

The Legislative Branch agencies' funding, as included in the 2007 Proposed Budget, totals \$19,539,217. There are 161.1 FTEs and 2.0 TLT positions proposed for the Legislative Branch. These amounts include a new agency, Office of Independent Oversight, under the Legislative Branch.

#### **Appropriation Consolidation**

**Board of Health Support Dissolution - \$103,420 / 1.0 FTE.** This change reflects the dissolution of the Board of Health Support appropriation and its consolidation into the council administration appropriation pursuant to Ordinance 15560.

#### **Accountability**

**Office of Independent Oversight - \$404,977 / 4.0 FTE.** An Office of Independent Oversight is established that reports directly to the King County Council. The primary role of the office will be to assure the integrity of the Sheriff's Office complaint and investigation processes and to ensure resolution of citizen complaints.

#### **Technical Adjustments**

**Central Rate Adjustments – (\$20,906).** A net reduction in central rates is reflected in the proposed budget. A significant reduction occurred in insurance charges for the Council Agencies.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***Office of Economic and Financial Analysis - \$200,000/2.0 FTE.*** The King County Council established an Office of Economic and Financial Analysis for the 2007 budget year.

***Charter Review Commission - \$483,006/5.0 TLT.*** Section 800 of the King County Charter requires that approximately once every ten years, the County Executive appoint a commission of at least 15 citizens including one for each geographic council district to review the charter and make recommendations on charter changes. The County Executive is supporting three TLTs to assist the Commission while the County Council is supporting two TLTs.

***COLA Decrease – (\$30,032).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For the Council agencies' budgets, this represents a reduction of \$30,032 in the 2007 budget.

# **County Executive**

**COUNTY EXECUTIVE**

***Mission***

**County Executive**

The County Executive provides strategic and policy direction to county government as a world-class regional provider of public health, safety, transportation, environmental and human services. The County Executive also establishes a vision for the region's future through comprehensive long-range planning, and continued prudent financial management.

million residents to live, work and play.

**ISSUES AND PRIORITIES**

The County Executive provides leadership on critically important issues facing our region, including public health and safety, growth management, transportation, vital records, affordable housing, elections and environmental protection.

In 2007, the County Executive and county departments will continue to focus on fulfilling these responsibilities with the greatest degree of fiscal discipline and the most cost effective service delivery possible. Through world-class leadership, the County Executive and his staff aim to keep King County the best place in the world for its 1.8

**GENERAL GOVERNMENT PROGRAM PLAN**

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**County Executive 0010/0110**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>				
	<i>2006 Adopted</i>	<i>294,914</i>	<i>2.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>1,380</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>296,294</i></b>	<b><i>2.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(161)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(161)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>(349)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>(4)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>376</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>145</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>168</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>296,301</i></b>	<b><i>2.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***PROGRAM HIGHLIGHTS***

#### **County Executive**

##### **Technical Adjustments**

**Central Rate Adjustments – \$168.** An increase in central rates is reflected in the 2007 Proposed Budget. Increases occurred in Financial Service charge and in Technology Services Infrastructure charge.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$161).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budgets, this represents a reduction of \$161 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Office of the Executive 0010/0120**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>3,304,885</i>	<i>25.00</i>	<i>1.00</i>
	<i>Status Quo*</i>	<i>88,822</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>3,393,707</b>	<b>25.00</b>	<b>1.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(6,356)	0.00	0.00
		<b>(6,356)</b>	<b>0.00</b>	<b>0.00</b>
<b>Enhanced Policy Support</b>				
PC01	Global Warming Coordinator	98,390	0.00	1.00
PC02	Staff position funding	60,000	0.00	0.00
PC03	Implementation of Executive Initiatives	92,581	0.00	1.00
PC04	Expanded outreach	15,000	0.00	0.00
		<b>265,971</b>	<b>0.00</b>	<b>2.00</b>
<b>Technical Adjustment</b>				
CR06	Healthy Workplace Fund	50	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(27,626)	0.00	0.00
CR08	Technology Services Infrastructure Charge	3,199	0.00	0.00
CR10	Office of Information Resource Management Charge	(48)	0.00	0.00
CR11	Telecommunications Services	2,259	0.00	0.00
CR12	Telecommunications Overhead	1,039	0.00	0.00
CR13	Motor Pool Usage Charge	(257)	0.00	0.00
CR14	Facilities Management Space Charge	(260)	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR19	Radio Reserve Program	(54)	0.00	0.00
CR22	Long Term Leases	(19,044)	0.00	0.00
CR25	Financial Services Charge	5,071	0.00	0.00
CR35	Underexpenditure	(2,942)	0.00	0.00
CR36	Property Services Lease Administration Fee	(203)	0.00	0.00
CR39	COLA Adjustment	9,519	0.00	0.00
		<b>(29,298)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>3,624,024</b>	<b>25.00</b>	<b>3.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Office of the Executive**

**Enhanced Policy Support**

**Global Warming Coordinator - \$98,390 / 1.0 TLT.** This position will develop, draft and prepare global warming guidebook and policies to be utilized by King County and other local and regional governments.

**Implementation of Executive Initiatives - \$92,581/1.0 TLT.** This position will create a model for managing and coordinating communications and outreach plans for prioritized Executive initiatives. This model is to be completed within a three-year time frame.

**Expanded Outreach - \$15,000.** This addition will allow the office to have more direct contact with constituents.

**National Urban Fellows Program - \$60,000.** The program assists the Executive, Executive staff and departments with policy analyses of various initiatives and legislation.

**Technical Adjustments**

**Central Rate Adjustments – (\$29,298).** A net reduction in central rates is reflected in the 2007 Proposed Budget. The decrease can be attributed to adjustments in ITS, operations and maintenance charge and long-term lease charge.

**C O U N C I L   A D O P T E D   B U D G E T**

***COLA Decrease – (\$6,356).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budgets, this represents a reduction of \$6,356 in the 2007 budget.



**GENERAL GOVERNMENT PROGRAM PLAN****Office of Management and Budget 0010/0140**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	6,167,464	44.00	4.00
	<i>Status Quo*</i>	338,472	0.00	0.00
	<b>Status Quo Budget</b>	<b>6,505,936</b>	<b>44.00</b>	<b>4.00</b>
<b>Annexation</b>				
PC05	Post Annexation Transition Planning for WLRD	75,000	0.00	0.00
		<b>75,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	Reduce Charter Review Committee Support	(283,217)	0.00	(3.00)
CC02	Prohibit FTE Conversion	0	(1.00)	1.00
CC39	Council COLA Adjustment	(11,863)	0.00	0.00
		<b>(295,080)</b>	<b>(1.00)</b>	<b>(2.00)</b>
<b>Enhanced Policy Support</b>				
PC02	Convert Assistant Economist Position to FTE	0	1.00	0.00
		<b>0</b>	<b>1.00</b>	<b>0.00</b>
<b>Justice System Services</b>				
PC01	Convert JJOMP Data Analyst Position to FTE	0	1.00	(1.00)
		<b>0</b>	<b>1.00</b>	<b>(1.00)</b>
<b>Regional Role</b>				
PC04	Charter Review Committee Support	283,217	0.00	3.00
		<b>283,217</b>	<b>0.00</b>	<b>3.00</b>
<b>Technical Adjustment</b>				
CR06	Healthy Workplace Fund	100	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(54,159)	0.00	0.00
CR08	Technology Services Infrastructure Charge	5,839	0.00	0.00
CR09	Geographic Information Systems Charge	2,565	0.00	0.00
CR10	Office of Information Resource Management Charge	799	0.00	0.00
CR11	Telecommunications Services	1,252	0.00	0.00
CR12	Telecommunications Overhead	215	0.00	0.00
CR13	Motor Pool Usage Charge	(72)	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR19	Radio Reserve Program	(22)	0.00	0.00
CR22	Long Term Leases	(11,465)	0.00	0.00
CR25	Financial Services Charge	9,156	0.00	0.00
CR35	Underexpenditure	(3,175)	0.00	0.00
CR36	Property Services Lease Administration Fee	(102)	0.00	0.00
CR39	COLA Adjustment	16,756	0.00	0.00
		<b>(32,314)</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>6,536,759</b>	<b>45.00</b>	
		<b>4.00</b>		

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Proviso(s):**

**PROVISO:**

Of this appropriation, \$50,000 shall not be expended or encumbered until the council approves by motion a report submitted by the executive specifying the procedures developed to improve transparency and communication in determining project eligibility for the one percent for art program. The report and proposed motion shall include the recommendations of a workgroup comprised of representatives from the office of management and budget, 4Culture and the council. The report shall be submitted to the council by May 15, 2007.

The report and proposed motion required to be submitted by this proviso must be filed in the form of 12 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the growth

**Office of Management and Budget 0010/0140**

**PROVISO:**

By February 1, 2007, the executive shall submit to the council for review and approval by ordinance an emergency medical services strategic plan for the next levy period beginning in 2008. The plan shall show the proposed levy program at two funding levels: (1) the base level for carrying forward the current program adjusted for inflation and population growth; and (2) the base level plus service and capital enhancements proposed to improve advanced life support and strategic initiatives. Prior to submittal of the strategic plan, the executive shall consult with the cities required to approve the final levy proposal as required by RCW 84.52.069. \$100,000 of this appropriation shall not be expended or encumbered until the emergency medical services strategic plan has been submitted to the council.

The plan and proposed ordinance required to be submitted by this proviso must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the law,

**PROVISO:**

Of this appropriation, \$50,000 shall not be expended or encumbered unless by May 31, 2007, the executive has submitted to the council for review and approval by ordinance and to the board of health for review a plan for the restructuring of personal health care and clinical services provided by the department of public health. The council finds that the current model for delivery of clinical services provided by the department of public health is not financially sustainable and that there are opportunities to achieve better health outcomes by coordinating with the community health care safety net to produce a more effective system of care.

The clinical services restructuring plan shall include: (1) an assessment of the capacity of the current community health care safety net, including the public health centers; (2) a review of each clinical service area, including access and outreach, to determine whether the service fulfills a public health need; (3) for each service that does fulfill a public health need, an examination of the appropriate role of the department of public health in meeting that need; (4) an evaluation of alternative models through which the department of public health can fulfill its roles, such as by providing the service directly, contracting with other organizations to provide the service, making financial contributions to other organizations or providing or financing of facilities; and (5) in order that the current level of services can continue to be provided, options for timely and smooth transition of those clinical services for which it is determined the department of public health does not have a direct service role.

This plan shall be developed as part of Phase II of the Public Health Operational Master Plan ("PHOMP") under the guidance of the PHOMP steering committee. The PHOMP steering committee shall prepare the plan in consultation with an expert panel familiar with King County's community health care safety net. The members of the panel shall be selected by the PHOMP steering committee. The panel shall work in conjunction with the PHOMP consultants and staff team in developing options for review by the PHOMP steering committee.

Any report, plan and proposed ordinance required to be submitted by this proviso must be filed in the form of 12 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the

**PROVISO:**

Of this appropriation, \$250,000 shall not be expended or encumbered until the executive submits to the council a report identifying, in priority order, by fund, all current individual King County capital improvement projects for which total project cost estimates, in addition to any previous project expenditures, exceed \$10,000,000. The report shall also include projects delivered through alternative contracting or financing mechanisms, such as general contractor/construction manager, lease/lease-back, projects financed under Internal Revenue Ruling 63-20 and lease-to-own. The report shall describe the criteria used to prioritize the project list.

For each project on the list, the report shall include the following information: (1) the date funds were first appropriated to the capital improvement project; (2) reasons for any significant delay and/or significant rescoping; (3) current scope of work; (4) current schedule; (5) current budget including identification of increased cost over time; (6) delivery method, including identification of financing and contracting mechanisms; (7) a description of the project's prioritized ranking at the time it first received appropriation and its priority ranking as of January 1, 2007, and the basis for these rankings; and (8) whether the project is consistent with or has been significantly altered from its original scope and purpose.

The report must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the capital budget committee, or its successor.

**PROVISO:**

Of this appropriation, \$50,000 shall not be expended or encumbered until the office of management and budget, consistent with section 126 of this ordinance, distributes unrestricted, unencumbered and nonappropriated funds that have become available during 2007 among the adopted policy reserves in sufficient amounts to meet the adopted targets for these reserves as reflected in the adopted General Fund Financial Plan. This shall be demonstrated through proposed revisions to the General Fund Financial Plan in the quarterly management and budget reports. Nothing in this proviso shall limit the executive's authority to propose new categories of reserves or to propose changes in the size of previously established reserves.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **Office of Management and Budget**

#### **Annexation**

**Post Annexation Transition Planning for Water and Land Resources Division – \$75,000.** The Surface Water Management (SWM) Fund will face pressures beyond 2007 as a result of projected annexations and continued inflationary pressure. As a result, the 2007 Executive Proposed Budget adds \$75,000 in order to begin SWM fund transition planning for 2008 and beyond.

#### **Enhanced Policy Support**

**Convert Assistant Economist Position to FTE - 1.0 FTE.** An assistant to the Economist has been created to provide support to the annexation team, the Healthcare Statistician and the Executive Performance Management Initiative. These bodies of work have been determined to be ongoing and require staffing with a regular full time equivalent position.

#### **Justice System Services**

**Convert Juvenile Justice Data Analyst Position to FTE – 1.0 FTE / (1.0 TLT).** This position supports evaluation, research and data analysis efforts in the Juvenile justice and youth-serving systems. The position will work with other organizations to implement and evaluate the Juvenile Justice Operational Master Plan, called *Reinvesting in Youth, Reclaiming Futures*, and a wide array of projects that improve community safety, serve high risk youth and their families, and reduce the cost of the juvenile justice system. These bodies of work have been determined to be ongoing and require staffing with a regular full time equivalent position.

#### **Regional Role**

**Charter Review Committee Support - \$283,217 and 3.0 TLT.** Section 800 of the King County Charter requires that approximately once every ten years, the County Executive appoint a commission of at least 15 citizens including one from each geographic council district to review the charter and make recommendations on charter changes. The proposal funds a team of three term-limited positions to provide administrative support to the Charter Review Committee

#### **Technical Adjustments**

**Central Rate Adjustments – (\$32,314).** A net reduction in central rates is reflected in the proposed budget. Significant reductions occurred in the Technology Services and Long Term Lease charges, with an offsetting increase in COLA.

### **C O U N C I L   A D O P T E D   B U D G E T**

***Reduce Charter Review Commission Support – (\$283,217)/(3.00 TLT.)*** Council established a separate appropriation unit with a total of five term limited positions to provide administrative support to the Charter Review Committee. The three positions and associated funding were moved from the Office of Management and Budget appropriation unit to the new Charter Review appropriation unit.

***Prohibit Conversion of Assistant Economist Position to FTE – (1.0 FTE)/1.0 TLT.*** Council did not approve the proposed conversion of the Assistant Economist position to full time equivalent status.

***COLA Decrease – (\$11,863).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budgets, this represents a reduction of \$11,863 in the 2007 budget.*

**GENERAL GOVERNMENT PROGRAM PLAN**

**Business Relations and Economic Development 0010/0180**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2006 Adopted</i>	<i>2,073,158</i>	<i>14.00</i>	<i>1.00</i>
<b>GG</b>	<i>Status Quo*</i>	<i>(109,031)</i>	<i>0.00</i>	<i>(1.00)</i>
	<b>Status Quo Budget</b>	<b>1,964,127</b>	<b>14.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	Landmarks Commission Barns and Farms	50,000	0.00	0.00
CC02	Federal Way Chamber of Commerce Economic Development Breakfast	4,500	0.00	0.00
CC03	Federal Way Chamber of Commerce International Exchange Program	2,500	0.00	0.00
CC04	Greater Skyway Business Association	16,000	0.00	0.00
CC05	Metropolitan Development Council	15,000	0.00	0.00
CC06	PortJobs Program	50,000	0.00	0.00
CC07	Southwest King County Chamber of Commerce	25,000	0.00	0.00
CC39	Council COLA Adjustment	(3,301)	0.00	0.00
		<b>159,699</b>	<b>0.00</b>	<b>0.00</b>
<b>Increased Economic Development</b>				
PC02	Increased Contribution to enterpriseSeattle	35,916	0.00	0.00
PC03	America's Foundation for Chess	37,500	0.00	0.00
		<b>73,416</b>	<b>0.00</b>	<b>0.00</b>
<b>Rural Initiative</b>				
PC01	Permanently Fund Rural Economic Development Coordinator	38,324	0.00	0.00
		<b>38,324</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR08	Technology Services Infrastructure Charge	(34)	0.00	0.00
CR10	Office of Information Resource Management Charge	(366)	0.00	0.00
CR11	Telecommunications Services	(2,287)	0.00	0.00
CR12	Telecommunications Overhead	(751)	0.00	0.00
CR22	Long Term Leases	(2,112)	0.00	0.00
CR25	Financial Services Charge	14,441	0.00	0.00
CR35	Underexpenditure	(1,514)	0.00	0.00
CR36	Property Services Lease Administration Fee	5	0.00	0.00
CR39	COLA Adjustment	3,984	0.00	0.00
		<b>11,366</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>2,246,932</b>	<b>14.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

**EXPENDITURE RESTRICTION:**

Of this appropriation: (1) \$4,500 shall be expended only on the Federal Way Chamber of Commerce Economic Development Breakfast; (2) \$2,500 shall be expended only on the Federal Way Chamber of Commerce International Exchange Program; (3) \$16,000 shall be expended only on the Greater Skyway Business Association; (4) \$15,000 shall be expended only on the Metropolitan Development Council; (5) \$50,000 shall be expended only on the King County Lands Commission Barns and Farms program for the preservation of historic barns; (6) \$50,000 shall be expended only on the PortJobs program; and (7) \$25,000 shall be expended only on the Southwest King County Chamber of Commerce.

**PROVISO:**

Of this appropriation, \$38,324 shall be expended only for urban unincorporated economic development coordination staff efforts. The executive shall submit to council a report, by April 1, 2007, containing proposed rural economic development policy amendments for consideration in the 2008 update of the Comprehensive Plan. The report on updated rural economic development policies should reflect the rural economic development strategies the executive has developed. The

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*proposed report must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the growth management and natural resources committee, or its successors.*

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Office of Business Relations and Economic Development**

#### **Rural Initiative**

**Permanently Fund Rural Economic Development Coordinator - \$38,324.** This position continues to implement the County's Rural Economic Strategies. BRED's core business will focus more on rural unincorporated King County and less on urban unincorporated areas.

#### **Increased Economic Development**

**Increased Contribution to enterpriseSeattle - \$35,916.** The agency's core business is to be the focal point for proactive business retention and recruitment in King County, primarily within the industry clusters identified in the Regional Economic Strategy. enterpriseSeattle also encourages positive economic development through forums, seminars and trade shows highlighting King County's business climate and opportunities.

**America's Foundation for Chess - \$37,500.** Funding for the Chess program in King County schools in unincorporated King County.

#### **Technical Adjustments**

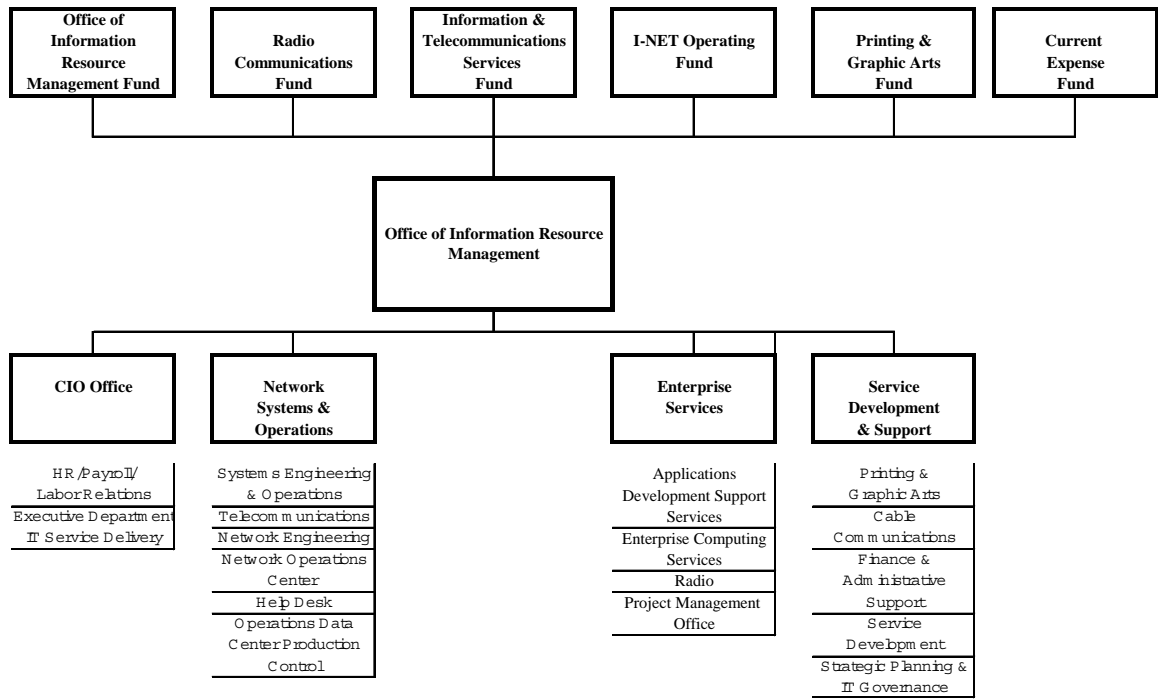
**Central Rate Adjustments – \$11,366.** Central rates increases can be attributed to Financial Management service charge and COLA.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***Council Economic Development Programs - \$163,000.*** Council added \$163 thousand for economic development projects located throughout the County.

***COLA Decrease – (\$3,301).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budgets, this represents a reduction of \$3,301 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**





**OFFICE OF INFORMATION RESOURCE MANAGEMENT**

***Mission***

**Office of Information Resource Management**

The mission of the Office of Information Resource Management is to provide direction and effective information technology services that enable outstanding service delivery to our customers and their constituents.

***ISSUES AND PRIORITIES***

The Office of Information Resource Management (OIRM) leads the development of an information technology (IT) framework using a portfolio management approach and facilitates the adoption of this approach through the county's technology governance process. In addition, the office leads efforts to develop IT standards, policies, guidelines and methodologies for countywide use. As part of this program, the office provides

support and leadership for pilot programs and initiatives that lead to a standard technology solution that many agencies can use to support their service delivery.

In 2006, reorganization of IT functions was proposed by the County Executive and approved by County Council. This reorganization results in the Information and Telecommunication Services (ITS) division moving out of the Department of Executive Services (DES) and into OIRM under the management of the Chief Information Officer. It also paves the way for the implementation of an IT service delivery model that includes all executive department IT service delivery in 2007. The service delivery model may expand to non-executive departments in the future based on positive outcomes within the executive branch.

There are three core businesses in the OIRM: IT Service Development; Enterprise IT Services; and Agency IT Service Delivery.

**Core Business – IT Service Development**

IT service development is focused on ensuring that OIRM is effective in delivering the right services at the right level of quality to meet customer needs, today and into the future. This is accomplished by ensuring that strategic direction is clear and well communicated and overseeing the alignment of activities in moving towards that desired direction. There are two programs under the core business of IT Service Development: Strategic Technology Planning and IT Governance.

**Core Business –Enterprise IT Services**

The purpose of this core business is to provide the technology infrastructure services that impact multiple departments within the county and to manage the projects that have an enterprise impact. There are several technology infrastructure services within this core business including Enterprise Project Management, Methodology, and Tools; Information Security and Privacy; Enterprise Applications, including E-mail; Enterprise Computing Systems; Enterprise Network; Enterprise Helpdesk; Data Center and Operations; Telecommunications; Radio; Print and Graphics; and Countywide IT Contracts.

**Core Business –Agency IT Service Delivery**

The purpose of this core business is to provide the IT services needed at an agency level, which includes understanding customer needs and matching IT services to those needs. OIRM provides departmental IT services for all executive branch departments through Service Delivery Managers (SDMs). It also provides contracted IT services to the SDMs and to the legislative and judicial branches as needed. OIRM provides these services through two programs: Executive Branch Departmental IT Services and Contracted IT Services.

**Office of Information Resources Management 5471/1550M**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>1,938,328</i>	<i>8.00</i>	<i>2.00</i>
	<i>Status Quo*</i>	<i>107,468</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>2,045,796</b>	<b>8.00</b>	<b>2.00</b>
<b>Change in Administrative Need</b>				
<i>RB01</i>	<i>Confidential Secretary</i>	<i>79,179</i>	<i>1.00</i>	<i>0.00</i>
		<b>79,179</b>	<b>1.00</b>	<b>0.00</b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(3,219)</i>	<i>0.00</i>	<i>0.00</i>
		<b>(3,219)</b>	<b>0.00</b>	<b>0.00</b>
<b>Internal Policy Alignment</b>				
<i>TA01</i>	<i>Adjustment for Internal Org Changes</i>	<i>0</i>	<i>1.00</i>	<i>(1.00)</i>
		<b>0</b>	<b>1.00</b>	<b>(1.00)</b>
<b>Technical Adjustment</b>				
<i>TA50</i>	<i>Revenue Increment</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
<i>CR05</i>	<i>Current Expense Overhead Adjustment</i>	<i>20,735</i>	<i>0.00</i>	<i>0.00</i>
<i>CR06</i>	<i>Healthy Workplace Fund</i>	<i>25</i>	<i>0.00</i>	<i>0.00</i>
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>842</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>2,951</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>255</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>2,903</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>786</i>	<i>0.00</i>	<i>0.00</i>
<i>CR20</i>	<i>Prosecuting Attorney Civil Division Charge</i>	<i>11,759</i>	<i>0.00</i>	<i>0.00</i>
<i>CR22</i>	<i>Long Term Leases</i>	<i>(5,394)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>(5,250)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR36</i>	<i>Property Services Lease Administration Fee</i>	<i>(48)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>4,477</i>	<i>0.00</i>	<i>0.00</i>
		<b>34,041</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>2,155,797</b>	<b>10.00</b>	<b>1.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

**PROVISO:**

Of this appropriation, \$50,000 shall not be expended or encumbered until the council reviews and by motion acknowledges receipt of a revised executive recommendation and a transition plan for the printing and graphic arts operations that addresses any labor, legal and financial issues resulting from the executive recommendation regarding printing and graphic arts operations after June 30, 2007.

The revised executive recommendation, transition plan and proposed motion shall be filed by March 31, 2007, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the operating budget committee, or its successor.

## GENERAL GOVERNMENT PROGRAM PLAN

### Office of Information Resource Management

The total 2007 Budget for the Office of Information Resource Management (OIRM) is \$2,155,797 and includes funding for 10.00 FTEs and 1.00 TLT.

#### Internal Policy Alignment

**Service Development Support - \$0 / 1.00 FTE, (1.00) TLT.** This Program Manager III position will support a new body of work in the new Service Development section within OIRM/ITS.

#### Change in Administrative Need

**Confidential Secretary - \$79,179 / 1.00 FTE.** This proposal was part of a 2006 supplemental request. This request will add a Confidential Secretary position to support the Chief Information Officer.

#### Technical Adjustments

**Central Rate Adjustments - \$34,041.** A net increase in central rates is reflected in the proposed budget. Reductions in Financial Management and Long Term Lease charges are offset by increases in CX Overhead and Prosecuting Attorney charges.

#### Office of Information Resource Management / Fund 5471

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2</sup>	2007 Adopted	2008 Projected <sup>3</sup>	2009 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	958,637	766,676	1,405,059	1,217,882	936,290	645,650
<b>Revenues</b>						
* Internal Services Rates Revenues	1,725,347	1,757,756	1,749,713	1,811,089	1,865,422	1,921,384
* Miscellaneous Revenues	37,988	20,000	20,000	20,000	20,000	20,000
*						
<b>Total Revenues</b>	1,763,335	1,777,756	1,769,713	1,831,089	1,885,422	1,941,384
<b>Expenditures</b>						
* Operating Expenditures	(1,316,913)	(1,938,328)	(1,938,328)	(2,076,618)	(2,138,917)	(2,203,084)
* To Restore 2006 Request			(18,562)	(79,179)	(81,554)	(84,001)
*						
<b>Total Expenditures</b>	(1,316,913)	(1,938,328)	(1,956,890)	(2,155,797)	(2,220,471)	(2,287,085)
<b>Estimated Underexpenditures <sup>5</sup></b>				43,116	44,409	45,742
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0		0	0	0
<b>Ending Fund Balance</b>	1,405,059	606,104	1,217,882	936,290	645,650	345,691
<b>Reserves &amp; Designations</b>						
* Compensated Absences	(247,404)	(240,276)	(264,671)	(252,290)	(264,904)	(278,150)
*						
*						
<b>Total Reserves &amp; Designations</b>	(247,404)	(240,276)	(264,671)	(252,290)	(264,904)	(278,150)
<b>Ending Undesignated Fund Balance</b>	1,157,655	365,828	953,211	684,000	380,745	67,541
<b>Target Fund Balance <sup>4</sup></b>	<b>239,755</b>	<b>242,291</b>	<b>244,611</b>	<b>269,475</b>	<b>277,559</b>	<b>285,886</b>

#### Financial Plan Notes:

<sup>1</sup> 2005 Actuals are from the 2005 CAFR.

<sup>2</sup> 2006 Estimated based on financial condition when 2006 supplemental appropriation was submitted in the 1st Quarter 2006

<sup>3</sup> 2008 and 2009 Projected are based on 3% growth in revenue and 3% growth in expenditure

<sup>4</sup> Target fund balance is equal to 1 1/2 months of operating expenses

<sup>5</sup> Underexpenditure was assumed at 2% of operating expenditure

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Decrease – (\$3,219).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$3,219 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**ITS--Technology Services 5531/0432**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	26,342,903	139.00	4.00
	<i>Status Quo*</i>	1,655,625	0.00	0.00
	<b>Status Quo Budget</b>	<b>27,998,528</b>	<b>139.00</b>	<b>4.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(35,514)	0.00	0.00
		<b>(35,514)</b>	<b>0.00</b>	<b>0.00</b>
<b>Expanded Service Delivery</b>				
RB09	ADSS Staffing	538,181	7.00	0.00
RB10	Staffing Window Engineer	103,901	0.00	1.00
		<b>642,082</b>	<b>7.00</b>	<b>1.00</b>
<b>Improved Service Delivery</b>				
RB07	Loan-In Labor for Administrator II	29,735	0.00	0.00
		<b>29,735</b>	<b>0.00</b>	<b>0.00</b>
<b>Infrastructure Improvement Needs</b>				
RB02	KCWAN Remote Access - VPN Redundancy	49,800	0.00	0.00
RB03	Redundant KCWAN Internet Traffic Management	70,000	0.00	0.00
RB04	Redundant Front Door (UASI) - Fisher Plaza	120,367	0.00	0.00
RB08	Business Continuity Operations	500,098	0.00	0.00
RB11	Legato Test System	34,800	0.00	0.00
		<b>775,065</b>	<b>0.00</b>	<b>0.00</b>
<b>Maintenance of Investment in Technology</b>				
RB01	Network Engineers	205,026	2.00	0.00
RB05	Staffing for Network Operations Center	93,814	1.00	0.00
RB06	Staffing for KCWAN Wireless	71,204	1.00	0.00
RB12	Technical Project Manager	60,062	1.00	0.00
RB14	Funding ISC Manager	108,419	0.00	0.00
		<b>538,525</b>	<b>5.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
RB13	Loan-In / Loan-Out Adjustments	83,958	0.00	0.00
TA01	Non-Labor Technical Adjustments	(23,479)	0.00	0.00
TA50	Revenue Increment	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	3,588	0.00	0.00
CR06	Healthy Workplace Fund	325	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(868)	0.00	0.00
CR08	Technology Services Infrastructure Charge	26,770	0.00	0.00
CR09	Geographic Information Systems Charge	177	0.00	0.00
CR10	Office of Information Resource Management Charge	(803)	0.00	0.00
CR11	Telecommunications Services	163,547	0.00	0.00
CR12	Telecommunications Overhead	16,995	0.00	0.00
CR13	Motor Pool Usage Charge	(269)	0.00	0.00
CR14	Facilities Management Space Charge	(487)	0.00	0.00
CR15	Insurance Charges	64,473	0.00	0.00
CR16	Radio Access	(341)	0.00	0.00
CR17	Radio Maintenance	(134)	0.00	0.00
CR19	Radio Reserve Program	(71)	0.00	0.0
CR20	Prosecuting Attorney Civil Division Charge	3,036	0.00	0.00
CR21	Debt Service Adjustment	(2,875)	0.00	0.00
CR22	Long Term Leases	(39,249)	0.00	0.00
CR25	Financial Services Charge	(33,177)	0.00	0.00
CR36	Property Services Lease Administration Fee	(335)	0.00	0.00
CR39	COLA Adjustment	57,559	0.00	0.00
CR46	Countywide Strategic Technology Projects	46,836	0.00	0.00
		<b>365,176</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>30,313,597</b>	<b>151.00</b>	<b>5.00</b>

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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\* *FTEs do not include temporaries or overtime.*

\*\* *This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.*

**ITS – Technology Services**

The total 2007 Budget for ITS – Technology Services is \$30,313,597 and includes funding for 151.00 FTEs and 5.00 TLTs.

**Maintenance of Investment in Technology**

**Network Engineers - \$205,026 / 2.00 FTE.** This proposal was part of an Adopted 2006 supplemental request. These positions will provide resources critically needed to maintain ongoing network support, troubleshoot issues as they emerge, provide routine maintenance and system documentation, and better address the evolving needs of customers.

**Staffing for Network Operations Center - \$93,814 / 1.00 FTE.** This is one of two Network Operations Center (NOC) positions in the 2007 budget. The other position is being requested in the I-Net fund. The NOC is critical to monitoring the production network, including King County internal wide area network (KCWAN), Institutional network (I-Net), internet, intergovernmental network, and wireless networks. All troubleshooting calls relating to the network are resolved by the NOC. The NOC also performs many operational tasks such as remote access account set-up, switch maintenance activities, daily work requests, etc. The NOC acts as the first line of response and focal point for virus attacks and cyber incidents, and as backup for the help desk as needed.

**Staffing for KCWAN Wireless - \$71,204 / 1.00 FTE.** A position is proposed to support the current wireless environment and new technology. Currently, KCWAN supports approximately 128 wireless sites with multiple wireless devices. This includes the Public Access Area Network (KCPAN) and King County agency wireless devices. There is also a project underway to offer wireless services to I-Net customers that will need this support which is reflected in a loan-out labor adjustment to I-Net.

**Technical Project Manager - \$60,062 / 1.00 FTE.** This was part of an Adopted 2006 supplemental request. This position will support the management and coordination of major King County projects involving IT services. A portion of this position will be billed to projects.

**Funding ISC Manager - \$108,419.** Operational funding for the Integrated Solutions Center (ISC) Manager is included for 2007 and beyond. This position was approved in the 2006 Adopted Budget. In 2006, the salary was loaned out to the Law, Safety and Justice Integration capital project. The salary will be paid by the operating fund in 2007.

**Infrastructure Improvement Needs**

**KCWAN Remote Access -VPN Redundancy - \$49,800.** King County offers remote access to the Wide Area Network using a single Virtual Private Network (VPN) concentrator. In the event of failure, King County users are unable to connect due to lack of redundancy. This proposal will enable the County to purchase a second VPN to provide redundancy to the King County users. The VPN is critical to support planning for emergency events, such as a bird flu pandemic, and future connectivity for remote sites.

**KCWAN Internet Traffic Management - \$70,000.** Packet shaper appliances will provide internet traffic management for King County network users. In order to keep internet cost down, control bandwidth utilization, and restrict users from using peer to peer sites (such as Napster), King County "shapes" the network traffic coming in from the internet. This will also prevent failure in internet connectivity.

**Redundant Front Door (UASI) - Fisher Plaza - \$120,367.** A federal Urban Area Security Initiative (UASI) grant was received by King County to create a redundant front door that terminates at the Fisher Plaza that will provide a redundant path to the internet. The UASI grant will cover the capital cost. King County must provide the required annual operating costs.

**Business Continuity Operations - \$500,098.** Business Continuity Operations is the on-going maintenance part of the IT Business Continuity capital program. The services include alternate data center, email continuity, and quick ship server services. The operating costs are necessary to continue

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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operation of these services.

**Legato Test System - \$34,800.** The EMC/Legato system provides backups for approximately 170 different software applications for ITS customers. The current system does not include a full test environment which impedes testing and affects system stability. This request is to purchase all licenses and hardware needed for a complete EMC/Legato test environment that accurately represents the production environment.

### **Improved Service Delivery**

**Loan-In Labor for Administrator II - \$29,735.** This was part of an Adopted 2006 supplemental request and represents cost sharing between I-Net and KCWAN. This position will help KCWAN in responding to internal customer needs.

### **Expanded Service Delivery**

**ADSS Staffing - \$538,181 / 7.00 FTE.** This proposal was part of an Adopted 2006 supplemental request and allows ITS Applications Development Support Services (ADSS) to provide resources as requested by customers for ongoing application maintenance and new development projects.

**Staffing Window Engineer - \$103,901 / 1.00 TLT.** King County faces an increased demand for system engineering services. The increase is due to added backup services for 35 new servers, the expansion of service offerings (Red Hat Linux, SQL clustering, load balancing), and the support of storage area network environments. In addition, this group also has had an increase in project work such as Thin Client, Alternate Data Center, JJWEB, OIRM security server support, and others. This position is revenue backed by customers and projects.

### **Technical Adjustments**

**Loan-In / Loan-Out Adjustments - \$83,958.** An adjustment was made to ensure that the current share of resources between Technology Services fund and I-Net fund is clearly defined and recorded.

**Non-Labor Technical Adjustments - (\$23,479).** Various non labor technical adjustments were made to improve budget accuracy.

**Central Rate Adjustments - \$304,697.** A net increase in central rates is reflected in the proposed budget. Significant reductions in Financial Management and Long Term Lease charges are offset by increases in Telecom Services, Insurance, OIRM CIP and COLA Charges.



## GENERAL GOVERNMENT PROGRAM PLAN

### ITS Technology Services / Fund 5531

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated	2007 Adopted	2008 Projected <sup>3</sup>	2009 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	2,966,039	2,728,641	3,608,399	2,426,644	1,245,982	828,436
<b>Revenues</b>						
* Central Rate Charges to Other Funds	22,328,867	23,314,236	22,783,185	23,646,794	25,538,538	27,581,621
* New Development			513,681	1,025,266	1,107,287	1,195,870
* Rates for Equipment Replacement	564,545	588,576	588,576	1,556,291	1,680,794	1,815,258
* CX transfer (Enterprise Licensing)	715,094	900,083	900,083	900,083	900,083	900,083
* Msc. Revenue (incl. Ext. Customers & ITS OH Chrgs)	1,688,738	1,778,492	1,461,106	1,573,138	1,620,332	1,668,942
<b>Total Revenues</b>	25,297,244	26,581,387	26,246,631	28,701,572	30,847,034	33,161,774
<b>Expenditures</b>						
* Operating Expenditures	(24,083,451)	(25,737,184)	(25,737,184)	(26,688,198)	(28,022,608)	(29,423,738)
* Restore 2006 Requests			(270,483)	(833,004)	(874,654)	(918,387)
* 2007 Requests				(1,236,361)	(1,137,039)	(1,193,891)
* Transfer to ITS Capital Fund - EW Eq. Replacement	(571,433)	(605,719)	(605,719)	(1,556,034)	(1,680,794)	(1,815,258)
* Reorg Supplemental			(440,000)			
* Data Center Supplemental			(375,000)			
<b>Total Expenditures</b>	(24,654,884)	(26,342,903)	(27,428,386)	(30,313,597)	(31,715,095)	(33,351,274)
<b>Estimated Underexpenditures <sup>4</sup></b>				431,363	450,515	473,040
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>					0	0
<b>Ending Fund Balance</b>	3,608,399	2,967,125	2,426,644	1,245,982	828,436	1,111,976
<b>Reserves &amp; Designations</b>						
* Planning and Moving Data Center <sup>6</sup>	(522,706)	(522,706)	(147,706)	(147,706)	(147,706)	(147,706)
* Data Center Eq. Replacement	(234,127)	(201,375)				
* Rate Stabilization Reserve	(2,129,062)	(1,470,928)	(1,506,822)	(235,549)		
<b>Total Reserves &amp; Designations</b>	(2,885,895)	(2,195,009)	(1,654,528)	(383,255)	(147,706)	(147,706)
<b>Ending Undesignated Fund Balance</b>	722,504	772,116	772,116	862,727	680,730	964,270
<b>Target Fund Balance <sup>5</sup></b>	<b>722,504</b>	<b>772,116</b>	<b>772,116</b>	<b>862,727</b>	<b>901,029</b>	<b>946,080</b>

**Financial Plan Notes:**

<sup>1</sup> 2005 Actuals are from the 2005 CAFR.

<sup>3</sup> 2008 and 2009 revenue assumptions: 8% central rate growth, 3% Misc Rev growth. Expenditure growth of 5% is assumed in outyears.

<sup>4</sup> Assumed 1.5% underexpenditure in the out years

<sup>5</sup> Target fund balance is based on 3% of operating expenditures

<sup>6</sup> Other planning assumption related to funding the move in 2009 will be included in the FMD capital project planning financing

## C O U N C I L   A D O P T E D   B U D G E T

**COLA Decrease – (\$35,514).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$35,514 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**ITS--Telecommunications 5532/0433**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
		<i>2006 Adopted</i>		
		2,023,250	8.00	0.00
<b>GG</b>		<i>Status Quo*</i>		
		24,410	0.00	0.00
		<b><i>Status Quo Budget</i></b>	<b>8.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(1,802)	0.00	0.00
		<b>(1,802)</b>	<b>0.00</b>	<b>0.00</b>
<b>Infrastructure Improvement Needs</b>				
TA02	Transfer to CIP for Voicemail Replacement	286,009	0.00	0.00
		<b>286,009</b>	<b>0.00</b>	<b>0.00</b>
<b>Maintenance of Investment in Technology</b>				
TA01	Maintenance for Voicemail Replacement	165,000	0.00	0.00
		<b>165,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA50	Revenue Increment	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	(5,907)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	43,524	0.00	0.00
CR08	Technology Services Infrastructure Charge	178	0.00	0.00
CR10	Office of Information Resource Management Charge	(14)	0.00	0.00
CR11	Telecommunications Services	(121,586)	0.00	0.00
CR12	Telecommunications Overhead	2,807	0.00	0.00
CR21	Debt Service Adjustment	(13)	0.00	0.00
CR25	Financial Services Charge	1,303	0.00	0.00
CR39	COLA Adjustment	1,770	0.00	0.00
		<b>(77,938)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>2,418,929</b>	<b>8.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### ITS – Telecommunications

The total 2007 Budget for ITS – Telecommunications is \$2,418,929 and includes funding for 8.00 FTEs.

#### Infrastructure Improvement Needs

**Transfer to CIP for Voicemail Replacement - \$286,009.** The funds for the Voicemail Replacement project as identified in the voicemail business case and the 2006 supplemental appropriation are provided. The funds will be transferred to the capital improvement project.

#### Maintenance of Investment in Technology

**Maintenance for Voicemail Replacement - \$165,000.** The on-going cost of hardware/software maintenance for the voicemail replacement system based on the cost benefit analysis is provided in accordance with the project business case. The staff support will be temporarily covered by existing staff until the actual needs are identified.

#### Technical Adjustments

**Central Rate Adjustments – (\$77,938).** A net decrease in central rates is reflected in the proposed budget. Significant reductions in the Telecom Services charge are offset by increases in ITS O&M charge.

#### OIRM - ITS Telecommunications / Fund 5532

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated	2007 Adopted	2008 Projected <sup>2</sup>	2009 Projected <sup>2</sup>
<b>Beginning Fund Balance</b>	1,431,940	1,541,132	1,779,762	301,498	891,655	1,148,828
<b>Revenues</b>						
* Services to County Agencies	1,694,363	1,779,085	1,779,085	2,006,115	2,146,543	2,296,801
* Miscellaneous Revenues	47,968	40,000	40,000	25,000	25,000	25,000
* Surcharge for Equip. Replacement <sup>5</sup>	184,150	186,936	186,936	280,404	280,404	280,404
* Surcharge for Equip. Replacement - Voicemail <sup>5</sup>				286,009		
* Surcharge for Equip. Replacement - One Time <sup>5</sup>				368,900		
*						
<b>Total Revenues</b>	1,926,481	2,006,021	2,006,021	2,966,428	2,451,947	2,602,205
<b>Expenditures</b>						
* Operating Expenditures	(1,578,659)	(1,948,250)	(1,948,250)	(2,132,920)	(2,239,566)	(2,351,544)
* Transfer to ITS Capital Fund - Voicemail Study		(75,000)	(75,000)			
* Voicemail Transfer (per business case and Omnibus)			(1,500,000)	(286,009)		
*						
<b>Total Expenditures</b>	(1,578,659)	(2,023,250)	(3,523,250)	(2,418,929)	(2,239,566)	(2,351,544)
<b>Estimated Underexpenditures<sup>3</sup></b>			38,965	42,658	44,791	47,031
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>						
<b>Ending Fund Balance</b>	1,779,762	1,523,903	301,498	891,655	1,148,828	1,446,519
<b>Less: Reserves &amp; Designations</b>						
* Equipment Replacement Reserve	(1,125,810)	(451,477)	(62,746)	(712,050)	(992,454)	(1,272,858)
* Voicemail Replacement	(250,000)	(975,014)				
*						
<b>Total Reserves &amp; Designations</b>	(1,375,810)	(1,426,491)	(62,746)	(712,050)	(992,454)	(1,272,858)
<b>Ending Undesignated Fund Balance</b>	403,952	97,413	238,752	179,605	156,374	173,661
<b>Target Fund Balance<sup>4</sup></b>	<b>78,933</b>	<b>97,413</b>	<b>97,413</b>	<b>106,646</b>	<b>111,978</b>	<b>117,577</b>

#### Financial Plan Notes:

<sup>1</sup> Based on 2005 CAFR

<sup>2</sup> 2008 and 2009 assume revenue growth 7%; expenditure growth 5%

<sup>3</sup> Target underexpenditure was assumed at 2%

<sup>4</sup> Target fund balance is 5% of operating expenditure

<sup>5</sup> Equipment replacement per line surcharge assumed at \$5 per line in 2007, \$1.50 per line in outyears.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Decrease – (\$1,802).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$1,802 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN****ITS - Printing and Graphic Arts 5600/0415**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>				
	<i>2006 Adopted</i>	<i>3,384,871</i>	<i>16.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>60,852</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>3,445,723</i></b>	<b><i>16.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(2,586)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(2,586)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>TA01</i>	<i>Adjustment for Half-Year Operations</i>	<i>(1,738,996)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR05</i>	<i>Current Expense Overhead Adjustment</i>	<i>(2,388)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>438</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>(1,676)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>(441)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>172</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>162</i>	<i>0.00</i>	<i>0.00</i>
<i>CR22</i>	<i>Long Term Leases</i>	<i>(2,989)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>36,514</i>	<i>0.00</i>	<i>0.00</i>
<i>CR36</i>	<i>Property Services Lease Administration Fee</i>	<i>(63)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>2,539</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(1,706,728)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>1,736,409</i></b>	<b><i>16.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **ITS - Printing and Graphic Arts**

The total 2007 Budget for ITS – Printing and Graphic Arts (PGA) is \$1,736,409 and includes funding for 16.00 FTEs. Concurrent with the Proposed Budget the County Executive is transmitting to the County Council the Printing and Graphic Arts Business Plan which outlines the County Executive's recommendation for printing and graphics services in 2007 and beyond. The Budget for PGA represents status quo funding for one half of 2007. During the fourth quarter of 2006 the county is working collaboratively with the Washington State Department of Printing to understand the county's approach to providing existing services and determine the feasibility of taking on some or all current printing and graphics functions.

#### **Technical Adjustments**

**Adjustment for Half Year Operations – (\$1,738,996).** Expenditures have been adjusted to reflect status quo operations for six months in 2007.

**Central Rate Adjustments – \$32,268.** A net increase in central rates is reflected in the proposed budget and is driven mostly by an increase in the Financial Management charge.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$2,586).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$2,586 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN****Cable Communications 0010/0437**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	2006 Adopted	203,512	1.00	0.00
	Status Quo*	4,264	0.00	0.00
	<b>Status Quo Budget</b>	<b>207,776</b>	<b>1.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(210)	0.00	0.00
		<b>(210)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Revenue Adjustment	0	0.00	0.00
CR08	Technology Services Infrastructure Charge	(801)	0.00	0.00
CR10	Office of Information Resource Management Charge	(139)	0.00	0.00
CR11	Telecommunications Services	123	0.00	0.00
CR12	Telecommunications Overhead	19	0.00	0.00
CR25	Financial Services Charge	570	0.00	0.00
CR29	Wastewater Vehicles	(2,544)	0.00	0.00
CR35	Underexpenditure	32	0.00	0.00
CR39	COLA Adjustment	206	0.00	0.00
		<b>(2,534)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>205,032</b>	<b>1.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Cable Communications**

The total 2007 Budget for ITS –Cable Communications is \$205,032 and includes funding for 1.00 FTE.

### **Technical Adjustments**

**Central Rate Adjustments – (\$2,534).** A net decrease in central rates is reflected in the proposed budget. There are no significant rate changes.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$210).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$210 in the 2007 budget.



**GENERAL GOVERNMENT PROGRAM PLAN**

**I-Net Operations 4531/0490**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>				
	<i>2006 Adopted</i>	<i>2,839,130</i>	<i>8.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>73,515</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>2,912,645</i></b>	<b><i>8.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(2,292)	0.00	0.00
		<b>(2,292)</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Service Delivery</b>				
RB03	Add Administrator II Position (Restoring 2006 Proposed)	45,872	1.00	0.00
		<b>45,872</b>	<b>1.00</b>	<b>0.00</b>
<b>Infrastructure Improvement Needs</b>				
RB05	Staffing and Hardware Purchase for MRTG Replacement	32,360	0.00	0.00
		<b>32,360</b>	<b>0.00</b>	<b>0.00</b>
<b>Maintenance of Investment in Technology</b>				
RB01	Increased Maintenance Cost for ATM Switches	40,000	0.00	0.00
RB02	KC Wireless Staffing and Non Labor Costs	35,506	0.00	0.00
RB04	Staffing for Network Operations Center	93,814	1.00	0.00
		<b>169,320</b>	<b>1.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Labor Resources Adjustment between Technology Services and I-Net	(40,495)	0.00	0.00
TA50	Revenue Increment	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	3,630	0.00	0.00
CR06	Healthy Workplace Fund	50	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	96,257	0.00	0.00
CR08	Technology Services Infrastructure Charge	890	0.00	0.00
CR10	Office of Information Resource Management Charge	(14)	0.00	0.00
CR11	Telecommunications Services	(191)	0.00	0.00
CR12	Telecommunications Overhead	7	0.00	0.00
CR13	Motor Pool Usage Charge	(144)	0.00	0.00
CR21	Debt Service Adjustment	(476)	0.00	0.00
CR25	Financial Services Charge	(3,578)	0.00	0.00
CR39	COLA Adjustment	5,097	0.00	0.00
		<b>61,033</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>3,218,938</b>	<b>10.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVISO:

Of this appropriation, \$200,000 shall not be expended or encumbered until the council approves by motion an updated business plan submitted by the executive for I-Net operations. The updated business plan shall update all sections of the I-Net Operations and Maintenance Plan dated August 2004. The updated business plan shall also include an expanded section providing an equipment replacement plan and a new section providing an analysis of the use of I-Net as a regional emergency communication tool.

The executive shall file by September 15, 2007, the updated business plan and a proposed motion in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee, or its successor.

## **ITS – I-Net Operations**

The total 2007 Budget for Institutional Network (I-Net) Operations is \$3,218,938, includes funding for 10.00 FTEs.

### **Infrastructure Improvement Needs**

**Staffing and Hardware Purchase for MRTG Replacement Project - \$32,360.** MRTG is the software used to monitor bandwidth utilization on a real time basis. Currently MRTG is running on a SUN Solaris Operating system that does not have enough processor power to support what is being monitored and is no longer supported by the vendor. To meet customer demands for additional service and improve the reliability of the current system the server will be replaced. The cost will be split with KCWAN to reflect the combined utilization of the system.

### **Maintenance of Investment in Technology**

**Increase Maintenance cost for ATM Switches - \$40,000.** The on-going maintenance for I-Net's core equipment is included here. It is estimated that the annual payment for the ATM equipment maintenance contract will increase to \$640,000 annually upon completion of the contract renewal.

**KC Wireless Staffing and Non Labor Costs - \$35,506.** A new project to offer wireless services for I-Net customers is recommended. The labor cost in the amount of \$22,610 supports a portion of a position proposed in the ITS Technology Services budget.

**Staffing for Network Operations Center (NOC) - \$93,814 / 1.00 FTE.** This is one of two Network Operations Center (NOC) positions in the 2007 budget. The other position is in the ITS Tech Services fund. The NOC is critical to monitoring the production network, including KC internal WAN, I-Net, internet, intergovernmental network, and wireless networks. All troubleshooting calls relating to the network are resolved by the NOC. The NOC also performs operational tasks such as remote access account set-up, switch maintenance activities, daily work requests, etc. The NOC also acts as the first line of response and focal point for virus attacks and cyber incidents, and as backup for help desk as needed.

### **Improved Service Delivery**

**Administrator II Position - \$45,872 / 1.00 FTE.** This proposal was part of an Adopted 2006 supplemental request. A 2005 I-Net customer survey conducted by Gartner Consulting suggested that communications with customers must be improved as identified in the I-Net contract. A portion of the position cost is loaned out to the ITS Technology Services fund.

### **Technical Adjustments**

**Labor resources adjustment between Technology Services and I-Net - (\$40,495).** An adjustment was made for labor costs based on the tasks and duties that are identified for 2007.

**Central Rate Adjustments – \$101,528.** A net increase in central rates is reflected in the proposed budget and is driven mostly by increases in the ITS O&M and COLA charges.

## GENERAL GOVERNMENT PROGRAM PLAN

### ITS I-Net Operations / Fund 4531

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2</sup>	2007 Adopted	2008 Projected	2009 Projected
<b>Beginning Fund Balance</b>	157,876	163,623	349,828	889,002	870,563	972,658
<b>Revenues</b>						
* Other Misc Revenue	2,092,180	2,075,792	2,098,188	2,288,468	2,709,970	3,092,945
* PEG fee (36705)	741,160	888,920	888,920	774,487	515,703	308,774
* Interest Earnings	21,755	24,667	24,667	40,976	47,557	47,557
*						
<b>Total Revenues</b>	2,855,095	2,989,379	3,011,775	3,103,931	3,273,230	3,449,276
<b>Expenditures</b>						
* Operating Expenditures	(2,271,122)	(2,779,130)	(2,627,610)	(3,151,438)	(3,219,211)	(3,294,071)
* Capital Outlays	(392,021)	(60,000)	(60,000)	(67,500)	(50,000)	(50,000)
*						
<b>Total Expenditures</b>	(2,663,143)	(2,839,130)	(2,687,610)	(3,218,938)	(3,269,211)	(3,344,071)
<b>Estimated Underexpenditures</b>		0	215,009	96,568	98,076	100,322
<b>Other Fund Transactions</b>						
<b>Total Other Fund Transactions</b>						
<b>Ending Fund Balance</b>	349,828	313,872	889,002	870,563	972,658	1,178,185
<b>Designations and Reserves</b>	0	0	0			
* Video Equipment Reserve	(84,060)	(69,439)	(45,237)	(73,396)	(93,426)	(192,554)
* I-Net Equipment Reserve	(136,358)	(210,620)	(709,384)	(636,220)	(715,771)	(818,428)
*						
<b>Total Designations and Reserves</b>	(220,418)	(280,059)	(754,621)	(709,616)	(809,197)	(1,010,982)
<b>Ending Undesignated Fund Balance</b>	129,410	33,813	134,381	160,947	163,461	167,204
<b>Target Fund Balance<sup>3</sup></b>	<b>129,410</b>	<b>138,957</b>	<b>134,381</b>	<b>160,947</b>	<b>163,461</b>	<b>167,204</b>

#### Financial Plan Notes:

1. 2005 Actuals are from the 2005 CAFR
2. 2006 Estimate is based on the latest site activation projection (06/12/2006).
3. Target Fund Balance is equal to 5% of operating expenditures and estimated underexpenditures excluding capital outlays

#### Other Financial Plan Notes:

Assumed PEG fee change from 2007: 2007 - \$0.85 per month per subscriber, 2008 - \$0.70, 2009 - \$0.55 in accordance with Comcast agreement.  
 3% expense increase is assumed in out years for non labor (excluding known maintenance contract and bond payments), 5% increase assumed for labor.  
 100K annual fund transfer to CTV equipment replacement project is scheduled until 2008.

## COUNCIL ADOPTED BUDGET

**COLA Decrease – (\$2,292).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$2,292 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**DES Equipment Replacement 5461/0023**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	448,447	0.00	0.00
	<i>Status Quo*</i>	334,277	0.00	0.00
	<b><i>Status Quo Budget</i></b>	<b>782,724</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
<i>TA01</i>	<i>Adjustment for Overhead Allocation</i>	(23,558)	0.00	0.00
<i>TA50</i>	<i>Revenue Increment</i>	0	0.00	0.00
<i>CR25</i>	<i>Financial Services Charge</i>	24,102	0.00	0.00
		<b>544</b>	<b>0.00</b>	<b>0.00</b>
<b><i>2007 Adopted Budget</i></b>		<b>783,268</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

### **ITS – DES Equipment Replacement Plan**

The total 2007 Budget for the DES Equipment Replacement Plan is \$783,268.

#### **Technical Adjustments**

**Adjustment for Overhead Allocation - (\$23,558).** Loan in labor and other administrative expenditure adjustments were made based on the task and needs identified for 2007.

**Central Rate Adjustments – \$24,102.** A net increase in central rates is reflected in the proposed budget due to an increase in the Financial Management charge.

#### **OIRM ITS - DES Equipment Replacement Plan / Fund 5461**

	<b>2005 Actual <sup>1</sup></b>	<b>2006 Adopted</b>	<b>2006 Estimated <sup>2</sup></b>	<b>2007 Adopted</b>	<b>2008 Projected <sup>3</sup></b>	<b>2009 Projected <sup>3</sup></b>
<b>Beginning Fund Balance</b>	558,240	269,711	701,825	458,149	494,623	573,694
<b>Revenues</b>						
* Contributions from Agencies	56,094					
* PC Replacement Charges		620,759	179,752	727,300	734,154	741,351
* Other Operating Revenues	16,078		11,485	9,433	10,583	11,388
* Contributions from Agencies for 06 Commitment	441,007					
<b>Total Revenues</b>	513,179	620,759	191,237	736,733	744,737	752,739
<b>Expenditures</b>						
* PC Purchases (56741)	(369,594)	(337,932)	(324,398)	(645,629)	(521,145)	(599,939)
* Fund Management		(110,515)	(110,515)	(137,639)	(144,521)	(151,747)
*						
<b>Total Expenditures</b>	(369,594)	(448,447)	(434,913)	(783,268)	(665,666)	(751,686)
<b>Estimated Underexpenditures</b>				83,009		
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	701,825	442,023	458,149	494,623	573,694	574,746
<b>Reserves &amp; Designations</b>						
* Reserve for Future Replacements	(683,345)	(419,601)	(436,403)	(455,460)	(540,410)	(537,162)
*						
*						
<b>Total Reserves &amp; Designations</b>	(683,345)	(419,601)	(436,403)	(455,460)	(540,410)	(537,162)
<b>Ending Undesignated Fund Balance</b>	18,480	22,422	21,746	39,163	33,283	37,584
<b>Target Fund Balance <sup>4</sup></b>	<b>18,480</b>	<b>22,422</b>	<b>21,746</b>	<b>39,163</b>	<b>33,283</b>	<b>37,584</b>

#### **Financial Plan Notes:**

<sup>1</sup> 2005 Actuals are from the 2005 CAFR.

<sup>2</sup> 2006 Estimated is based on 2nd Quarter financial report.

<sup>3</sup> 2007 Proposed, 2008, and 2009 Projected are based on the 2007 Updated Equipment Replacement Plan.

<sup>4</sup> Target fund balance is 5% of total expenditure.

## ***C O U N C I L   A D O P T E D   B U D G E T***

*Council made no changes to the 2007 budget.*

# **Executive Services**

**[Link to Executive Services Organizational Chart](#)**

## ***EXECUTIVE SERVICES***

### ***Mission***

To make the Department of Executive Services (DES) the provider of choice by providing King County agencies, municipalities and the public with effective and efficient general government services.

### ***ISSUES AND PRIORITIES***

The Department of Executive Services (DES) provides nearly all internal services to King County government and a variety of public services to its citizens. This department has over nine hundred employees, with an overall operating budget in excess of \$360 million. The department includes the following divisions: Facilities Management; Finance and Business Operations; Human Resources; and Records, Elections, and Licensing Services. It also includes the Offices of Civil Rights, Emergency Management and Risk Management as well as the Board of Ethics and Civil Rights Commission.

### **Business Plan Overview:**

The Business Plan change dynamics requiring budgetary response at the department level by DES agencies include both external and internal forces. The most significant external force impacting King County is the rapidly rising cost of health care. For the future, double-digit health care increases are projected unless the county looks outside its traditional approach to employee benefits and finds innovative ways to strike a balance between the interests of its employees and the need to control costs.

As internal service providers to other county agencies, DES agencies must respond to changing customer demands in a proactive manner, and play a key leadership role in transforming and standardizing business and technological practices throughout the county. Given the emphasis on direct services to the public, there is added pressure from all DES customers to contain the cost for internal services by doing more with less. To address these challenges, DES has or is in the process of sponsoring several countywide initiatives that cross department and division lines. Highlights of these initiatives include:

- Implementation of the Health Advisory Task Force (HATF) recommendations to include continuation of the existing Labor-Management Collaboration effort, continued participation in the Puget Sound Health Alliance, and full implementation of the Healthy Incentives<sup>SM</sup> benefit Plan set to begin in January 2007.
- DES, in a highly collaborative effort with other county agencies, is actively engaged in guiding the development of emergency management, human resource and continuity of operations plans (COOP) to ensure the continuation of essential governmental services to citizens and employees during a possible pandemic influenza outbreak in the region.
- To promote shadowing and succession management, DES proposes the establishment of a full-time DES Project Director position within the Office of the County Administrative Officer (CAO) to provide executive oversight and direction to large multi-years projects that impact multiple county agencies.
- Continued support for, and implementation of Service Level Agreements (SLAs) between Internal Service Fund providers and customers.
- Providing leadership and resources to help the county build financial, human resource and budget management functions that are fully integrated, efficient and effective and enhance the county's ability to provide essential services to its customers as envisioned by the adopted Vision and Goals Statement for Enterprise Financial, Human Resource, and Budget Management and outlined in the Executive's recommendation for Accountable Business Transformation.
- Oversight and coordination for major technology and capital initiatives and projects.



## ***GENERAL GOVERNMENT PROGRAM PLAN***

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- Continuing the multi-year Ethics Awareness Campaign and respond to the resulting increase in service demand.

### **Facilities Management Division:**

The Facilities Management Division (FMD) manages and maintains the county's physical and capital assets through capital improvement project management; energy management; space planning; major maintenance, preventative maintenance and custodial maintenance; building security and management of the financial and programmatic performance of the county's real estate portfolio.

Expanded and improved service delivery in the downtown core county-owned buildings is the primary Business Plan change dynamic requiring a budgetary response in the Executive's 2007 Proposed Budget. The 2007 Budget also includes business systems software and support to increase accountability and cost efficiency in capital project management. Furthermore, the division is aggressively developing a more strategic approach to management of county facility and property assets with ongoing work on a Real Property Management System in the Real Estate Services Section and the Maximo Maintenance Management System in the Building Services Section. Highlights of the 2007 budget initiatives are the following:

- Funding for the maintenance and operation of the New County Office Building (NCOB).
- Funding to augment direct service and managerial staffing for the downtown core facilities.
- Funding for project management system software and support staff for the building services maintenance management system.

The division's financial plan continues the strategy to accumulate fund balance reserves in accordance with County Council adopted policy. These reserves are to fund potential liabilities related to security needs during high terrorist alerts, utility rate spikes and to cover liability for accumulated sick leave and vacation, and other business risks the division routinely faces.

### **Finance and Business Operations Division:**

The Finance and Business Operations Division (FBOD) provides financial management services to King County's direct service providers and internal service agencies to allow them to better focus on service delivery and critical decision-making. Additionally, the division collects, distributes, and invests public funds and manages long-term debt for King County and other local taxing districts.

The delivery of accurate and timely financial information, improved procurement processes, meeting growing customer demands, and laying the foundation for a single set of payroll and financial systems are the primary Business Plan change dynamics requiring a budgetary response in the 2007 budget. FBOD efforts to provide internal services to the county's direct service providers and internal service agencies in a timely and accurate manner are challenged by the need to support two separate payroll and financial systems, the complexity of multiple retirement plans, administration of the compensation provisions of numerous labor contracts, demands for high quality health care at a reasonable cost and client demands for accurate, timely, on-line information. To address these challenges, FBOD has proposed initiatives that will help automate services, as well as standardize and improve key business processes used by FBOD. Highlights of the 2007 budget are the following:

- Appropriation for the MSA Online Project, which will improve data quality and increase the efficiency of the MSA payroll business processes. The project stabilizes data and positions the county for the migration to the PeopleSoft Payroll System under the Accountable Business Transformation (ABT) Project.
- Managing the transition to full production of the Benefits Health Information Project (BHIP) which developed business and technology processes to support the 2007 employee benefits open enrollment process and full implementation of new employee benefit plan changes effective

## **GENERAL GOVERNMENT PROGRAM PLAN**

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January 1, 2007.

- Purchase of special rear image cameras that will enable the county to take full advantage of the Federal Reserve program called “Check 21” that allows the use of digital images of checks instead of the physical checks for deposits. This investment in technology will greatly improve the county’s cash flow and increase its investment earnings by an estimated \$156,000 in the first year.

### **Human Resources Management Division:**

The mission of the Human Resources Division (HRD) is to deliver timely, consistent, and effective human resource services to county agencies in a manner that meets their business needs and also enhances the integrity of the human resources systems.

Components of the ongoing implementation of the Human Resources Unification Program (HRUP), controlling health care costs and promoting employee health under the Executive’s Health Reform Initiative (HRI), and increasing efficiency and effectiveness in administering Worker Compensation cases are among the Business Plan change dynamics requiring a budgetary response in the 2007 budget. The goal of the HRUP is to design, implement and maintain an HR system that will more efficiently and effectively meet the business needs of agencies and simultaneously ensure the strength and integrity of the county’s human resources (HR) policies and practices. HRD has implemented initiatives that help reduce risk, improve human resource management processes, streamline resource utilization, and promote the health of the workforce. Within HRD, highlights of the 2007 budget initiatives are the following:

- Continue funding for health promotion and measurement and evaluation programs to support the Executive’s Health Reform Initiative as well as adding pharmacy-based counseling services to the KingCare<sup>SM</sup> health plan.
- Establish an in-house Nurse Case Manager in order to internally support some services that are currently provided by private contractors for workers compensation cases.
- Initiate a redesign of the county’s supervisory training curriculum and delivery methodology, which will help assure legal compliance and enhance the knowledge and skills of supervisors in areas such as human resources practices and county standards.
- Conduct a salary review of non-represented technical, professional, and managerial classifications that do not have unionized counterparts to address compression in compensation occurring in King County between managers and direct reports as well as inversion where direct reports are making as much or more than their supervisors.
- Provide funding to support the design and implementation of a new Employee Performance and Accountability System for Executive Branch departments.

### **Records, Elections and Licensing Services Division:**

The mission of the Records, Elections and Licensing Services Division (REALS) is to provide innovative, responsive and accessible records, elections, licensing and animal control services for the public, local governments, county agencies and business customers.

Expanded and improved service delivery, change in county policy, resource projections, demographic trends and, technical adjustments are the primary Business Plan change dynamics requiring a budgetary response in the 2007 budget. Highlights of the 2007 budget include:

- Funding in the amount of \$1.0 million and nine term limited positions to continue the Vote By Mail Project approved by the County Council in June 2006, where future elections will be conducted almost entirely by mail-in ballots. Implementation will occur in 2007 or 2008;
- Funding is included to continue support of secure, accountable, and transparent elections in King County. Using lessons learned from recent elections, REALS is implementing several quality

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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control measures and has relocated ballot processing operations to a larger, temporary facility with increased capacity. This is an investment by King County to improve election processes and to continue to rebuild the public's trust.

- Additional resources are provided to expand a successful pilot program of enhanced Animal Control Services to more King County cities. The King County Animal Services Program currently contracts with 31 municipalities to provide basic animal control services. As part of the pilot program, Kirkland and Shoreline currently receive enhanced animal control services such as an increased county response to stray dog sightings, off-leash violations, barking dog complaints, and animal trespassing concerns. These service offerings are being expanded to other municipalities. It provides both revenue for King County and an economical option for those cities in need of enhanced animal control services.

### **Office of Civil Rights:**

The Office of Civil Rights (OCR) has two broad areas of focus: enforcement and compliance. In its enforcement program, staff members implement the county's ordinances prohibiting discrimination in unincorporated King County in housing, employment, public accommodations (services like stores and restaurants) and contracting. In the compliance program, staff members work with county departments, county contractors and members of the public to ensure non-discriminatory access to government for people with disabilities and others.

Annexations of unincorporated county areas, demographic trends and federal revenue fluctuations are the primary Business Plan change dynamics requiring a budgetary response in the 2007 budget. The county is serving more people of color and people for whom English is not their primary language. In 2007 the office will continue its previous efforts to increase anti-discrimination education for county employees. OCR will also continue to partner with other agencies to make information accessible via the web.

### **Office of Emergency Management:**

Office of Emergency Management (OEM) coordinates and advances regional E-911 systems to ensure expedient, reliable access for the public to emergency services, and promotes disaster resistant communities by providing emergency management programs through partnerships and excellence in service.

Improved E-911 service delivery and technical adjustments are the primary Business Plan change dynamics requiring a budgetary response in the 2007 budget. With federal attention still focused on homeland security, OEM will continue to maintain an all-hazard planning, preparedness, and prevention oriented program. E-911 efforts will focus on providing technology solutions to improve service by upgrading equipment and databases.

### **Office of Risk Management:**

The Office of Risk Management (ORM) assists county agencies in controlling and minimizing loss exposures, maintaining financial policies and practices to meet anticipated program financing needs while protecting the county's assets from loss, and processing citizen claims in a prompt, efficient and equitable manner.

In 2007, ORM will continue providing loss prevention and reduction training to county agencies to reduce liability exposures, assure compliance with public disclosure laws and requests, and identify internal improvements to provide more resources for recovery efforts, contract review and claims management.

ORM anticipates workload levels in the Insurance and Contract Review (ICR) section to increase substantially in 2007. The ICR sets initial insurance requirements for contracts, and negotiates the indemnification provisions with selected contractors. The anticipated increase is due to several major

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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capital improvement projects and joint projects with other governmental entities such as Sound Transit and the City of Seattle.

Two predominantly volunteer organizations are supported within the DES organization:

### **Board of Ethics:**

The Board of Ethics (BOE) is a five-member citizen board with both advisory and quasi-judicial functions. The primary responsibilities of the BOE are to interpret the Code of Ethics through advisory opinions, administer financial and consultant disclosure requirements, and increase awareness of ethics issues through an education and training program.

### **Civil Rights Commission:**

The Civil Rights Commission is composed of 16 citizen volunteers. The commission serves in an advisory capacity to the County Executive and County Council on civil rights issues in the areas of contract compliance, disability access, employment, housing, minority/women business, and public accommodations.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Finance and Business Operations 5450/0138**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	28,657,070	214.80	7.00
	<i>Status Quo*</i>	1,449,593	0.00	(6.00)
	<b><i>Status Quo Budget</i></b>	<b>30,106,663</b>	<b>214.80</b>	<b>1.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(40,238)	0.00	0.00
		<b>(40,238)</b>	<b>0.00</b>	<b>0.00</b>
<b>Effective Service Delivery</b>				
RB02	Support of New Benefit Programs	80,457	0.00	1.00
RB05	LAN Administrator - Journey Level	20,894	1.00	0.00
		<b>101,351</b>	<b>1.00</b>	<b>1.00</b>
<b>Operational Efficiencies</b>				
RB03	Implementing Remote Deposit Capture - "Check 21"	77,400	0.00	0.00
RB06	MSA Online Project	353,722	0.00	0.00
		<b>431,122</b>	<b>0.00</b>	<b>0.00</b>
<b>Regulatory Compliance Service</b>				
RB04	Independent Audit Services for Wastewater and Transit	120,000	0.00	0.00
		<b>120,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA04	Reallocation to Accurately Reflect Operating Expenses	(534)	0.00	0.00
TA50	Internal Service Rate Revenue	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	(1,503)	0.00	0.00
CR06	Healthy Workplace Fund	50	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	122,161	0.00	0.00
CR08	Technology Services Infrastructure Charge	20,615	0.00	0.00
CR09	Geographic Information Systems Charge	219	0.00	0.00
CR10	Office of Information Resource Management Charge	1,014	0.00	0.00
CR11	Telecommunications Services	4,762	0.00	0.00
CR12	Telecommunications Overhead	3,599	0.00	0.00
CR13	Motor Pool Usage Charge	514	0.00	0.00
CR14	Facilities Management Space Charge	(3,638)	0.00	0.00
CR15	Insurance Charges	(16,854)	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR19	Radio Reserve Program	(21)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	7,629	0.00	0.00
CR36	Property Services Lease Administration Fee	339	0.00	0.00
CR39	COLA Adjustment	42,456	0.00	0.00
CR46	Countywide Strategic Technology Projects	188,226	0.00	0.00
		<b>369,033</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>31,087,931</b>	<b>215.80</b>	<b>2.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Finance and Business Operations Division (FBOD)  
Finance – Internal Service Fund**

The total 2007 Budget for the Finance Internal Service Fund appropriation unit is \$31,087,931 with 215.8 FTEs and 2.0 TLTs.

**Effective Service Delivery**

**Support for New Benefit Programs - \$80,457 / 1.00 TLT.** A 12-month TLT education coordinator position will convey information and address questions about the wellness assessment, the three-tiered benefit plans, the post-retirement medical plans (VEBA), and the long term care insurance plan. Also included are three months of a temporary employee to assist during the peak workload period for the new programs.

**LAN Administrator- Journey Level - \$20,894 / 1.00 FTE.** This position fills a deficiency in local area network (LAN) support in the Finance Division that is supported by ITS' LAN workload survey.

**Operational Efficiencies**

**Implementing Remote Deposit Capture - "Check 21" - \$77,400.** Rear image cameras will be acquired for electronically capturing the backs of checks as allowed by the Federal Reserve "Check 21" program. This will streamline the deposit process, which is estimated to generate an additional \$156,000 in revenue due to increased interest earnings.

**MSA Online Project - \$353,722.** Improvements in data input, management and storage for the MSA HR/Payroll system will position the county for migration to PeopleSoft. The project provides immediate benefits and enhancements to MSA by streamlining business processes, reducing timelines, increasing data security, and producing accurate and consistent data.

**Regulatory Compliance Service**

**Auditing Services - \$120,000.** There are increased costs in 2007 for external audits of Water Quality and Transit, required under bond covenants and federal grant requirements.

**Technical Adjustment**

**Technical Adjustments - (\$534).** Reallocations of funds to more accurately reflect expenditure activity.

**Central Rate Adjustments - \$369,567.** A net increase in central rates is reflected in the proposed budget. The significant increase is largely due to Technology Services O&M, Office of Resource Management's Capital Improvement Project charge and COLA adjustments.

## GENERAL GOVERNMENT PROGRAM PLAN

### Finance and Business Operations/5450

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2</sup>	2007 Adopted	2008 Projected <sup>3</sup>	2009 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	4,338,047	3,437,541	4,214,715	4,011,486	3,485,426	3,585,207
<b>Revenues</b>						
* Operating Revenues Total						
- CX Rates	6,748,168	6,643,552	6,666,839	7,093,537	7,270,875	7,452,647
- CX Rebate	(101,479)	(162,725)	(163,197)	(182,627)		
- Non-CX Rates	19,219,728	19,955,943	19,953,357	21,388,336	21,923,045	22,471,121
- Non-CX Rebate	(345,116)	(492,546)	(492,545)	(519,611)		
- Other Revenue	1,734,686	1,548,878	1,892,432	1,845,477	1,900,841	1,957,867
* Interest	80,743	110,100	295,898	315,000	324,450	334,184
<b>Total Revenues</b>	27,336,730	27,603,202	28,152,784	29,940,112	31,419,211	32,215,818
<b>Expenditures</b>						
* Operating Expenditures - Personal Services	(16,779,678)	(17,312,371)	(17,982,382)	(18,806,135)	(19,717,411)	(20,900,456)
* Operating Expenditures - O&M	(10,639,402)	(11,344,699)	(9,998,386)	(12,281,796)	(12,241,192)	(12,608,427)
* Encumbrance Carryovers			(375,245)			
<b>Total Expenditures</b>	(27,419,080)	(28,657,070)	(28,356,013)	(31,087,931)	(31,958,602)	(33,508,883)
<b>Estimated Underexpenditures</b>		573,141	0	621,759	639,172	670,178
<b>Other Fund Transactions</b>						
* Class/Comp Expenditures	(40,982)					
<b>Total Other Fund Transactions</b>	(40,982)	0	0	0	0	0
<b>Ending Fund Balance</b>	4,214,715	2,956,814	4,011,486	3,485,426	3,585,207	2,962,320
<b>Reserves &amp; Designations</b>						
* Reserved for Encumbrances/Carryovers	(375,245)					
* Reserved for PC Replacement			(160,000)	(320,000)	(480,000)	(640,000)
* Reserved for Non-PC Equipment Replacement	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
* Rate Stabilization Reserve	(2,516,898)	(1,614,297)	(2,500,806)	(1,751,441)	(1,665,624)	(837,159)
<b>Total Reserves &amp; Designations</b>	(3,392,143)	(2,114,297)	(3,160,806)	(2,571,441)	(2,645,624)	(1,977,159)
<b>Ending Undesignated Fund Balance</b>	822,572	842,518	850,680	913,985	939,583	985,161
<b>Target Fund Balance <sup>4</sup></b>	<b>822,572</b>	<b>842,518</b>	<b>850,680</b>	<b>913,985</b>	<b>939,583</b>	<b>985,161</b>

**Financial Plan Notes:**

<sup>1</sup> 2005 Actuals are from the 2005 CAFR.

<sup>2</sup> 2006 Estimated is based on actuals and projections through August 2006 month end

<sup>3</sup> 2008 and 2009 Projected are based on 2.5% growth in rate revenue, 3% growth in other revenue, 6% growth in personal services, and 3% growth in O&M expenditures. The following one-time expenditures were eliminated from the 2008 outyear: MSA Online - \$204,804 in Personal Services, Check 21 - \$60,000 in O&M, Business Continuity - \$188,226 in O&M, and MSA Online - \$148,918 in O&M.

<sup>4</sup> Target fund balance is based on 3% of total expenditures.

## C O U N C I L   A D O P T E D   B U D G E T

**COLA Decrease – (\$40,238).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$40,238 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Finance - CX 0010/0150**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
		<i>2006 Adopted</i>	<i>3,220,699</i>	<i>0.00</i>
		<i>Status Quo*</i>	<i>154,229</i>	<i>0.00</i>
		<b><i>Status Quo Budget</i></b>	<b><i>3,374,928</i></b>	<b><i>0.00</i></b>
<b>GG</b>				
<b>Technical Adjustment</b>				
<i>TA01</i>	<i>Revenue Adjustment</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>(238,410)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(238,410)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>2007 Adopted Budget</i></b>	<b><i>3,136,518</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



***GENERAL GOVERNMENT PROGRAM PLAN***

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**Finance – CX**

The total 2007 Executive Proposed Budget for Finance - CX is \$3,136,518.

**Technical Adjustments**

**Central Rate Adjustments – (\$238,410).** This change represents a decrease in the Finance central rate.

***C O U N C I L   A D O P T E D   B U D G E T***

*Council made no changes to the 2007 budget.*

**GENERAL GOVERNMENT PROGRAM PLAN**

**Facilities Management Internal Service 5511/0601**

<b>Code</b>	<b>Item Description</b>	<b>Expenditures</b>	<b>FTEs *</b>	<b>TLTs</b>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	38,371,810	291.61	3.65
	<i>Status Quo*</i>	2,000,401	6.75	1.00
	<b>Status Quo Budget</b>	<b>40,372,211</b>	<b>298.36</b>	<b>4.65</b>
<b>Accountability/Transparency</b>				
RB03	Construction Project Management System Software	143,646	0.00	0.00
RB07	Building Services Maintenance Management Support	55,582	1.00	0.00
		<b>199,228</b>	<b>1.00</b>	<b>0.00</b>
<b>Change in Administrative Need</b>				
RB08	Human Resources Associate	72,076	1.00	0.00
		<b>72,076</b>	<b>1.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	Adds Back Position from Property Services	113,697	1.00	0.00
CC39	Council COLA Adjustment	(47,765)	0.00	0.00
		<b>65,932</b>	<b>1.00</b>	<b>0.00</b>
<b>Expanded Service Delivery</b>				
RB05	New County Office Building Operations	1,157,942	21.90	(3.65)
TA03	Cedar Hill Annual Maintenance Operations Costs	130,731	0.00	0.00
TA04	New Garage Window Washer	0	0.25	0.00
		<b>1,288,673</b>	<b>22.15</b>	<b>(3.65)</b>
<b>Improved Service Delivery</b>				
RB02	Downtown Core Building Services Superintendent II	69,870	0.75	0.00
RB11	Downtown Core HVAC Operating Engineer II	53,032	0.75	0.00
		<b>122,902</b>	<b>1.50</b>	<b>0.00</b>
<b>Internal Policy Alignment</b>				
RB09	Building Services Safety Equipment	23,509	0.00	0.00
		<b>23,509</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
RB01	Homeless Shelter Security and Contract Services	(32,509)	0.00	0.50
TA01	Custodial Contract Conversion	137,158	3.00	0.00
TA02	Program Project Manager III - TLT Conversion to FTE	0	1.00	0.00
TA05	Parking Expenditure Adjustment	128,232	0.00	0.00
TA50	Revenue Increment	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	(19,982)	0.00	0.00
CR06	Healthy Workplace Fund	856	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(10)	0.00	0.00
CR08	Technology Services Infrastructure Charge	30,214	0.00	0.00
CR09	Geographic Information Systems Charge	33,288	0.00	0.00
CR10	Office of Information Resource Management Charge	1,803	0.00	0.00
CR11	Telecommunications Services	1,639	0.00	0.00
CR12	Telecommunications Overhead	1,604	0.00	0.00
CR13	Motor Pool Usage Charge	(46,252)	0.00	0.00
CR15	Insurance Charges	241,289	0.00	0.00
CR16	Radio Access	(3)	0.00	0.00
CR17	Radio Maintenance	3	0.00	0.00
CR19	Radio Reserve Program	(350)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(3,837)	0.00	0.00
CR21	Debt Service Adjustment	(996)	0.00	0.00
CR22	Long Term Leases	50,575	0.00	0.00
CR25	Financial Services Charge	(30,825)	0.00	0.00
CR36	Property Services Lease Administration Fee	540	0.00	0.00
CR39	COLA Adjustment	62,728	0.00	0.00
CR46	Countywide Strategic Technology Projects	13,800	0.00	0.00

## GENERAL GOVERNMENT PROGRAM PLAN

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		568,965	4.00	0.50
	2007 Adopted Budget	42,713,496	329.01	
1.50				

### **Facilities Management Internal Service 5511/0601**

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVISO:

Of this appropriation \$100,000 shall not be expended or encumbered until the council has approved by motion an integrated work plan submitted by the executive that incorporates the coordination and integration of the adult and juvenile detention facility master plan, the superior court facility master plan and the regional justice center site master plan with other criminal justice planning efforts.

The plan shall describe how the executive will address the needs associated with and identified in county ongoing and adopted plans and policies, including, but not limited to, the District Court Operational Master Plan (OMP), the District Court Facilities Master Plan (FMP), the Superior Court targeted OMP, the Superior Court FMP, the Juvenile Justice OMP, the Adult Justice OMP, the Jail Secure Detention OMP, the department of Adult and Juvenile Detention FMP, the Regional Justice Center Site Master Plan, the Sheriff's Office Operational Assessment, the Integrated Regional Justice Assessment and the 2005 Space Plan. In addition, the plan shall show how stakeholders shall be consulted and coordinated with the superior court, the district court, the prosecuting attorney's office, the department of adult and juvenile detention, the sheriff's office, the office of management and budget, the office of public defense, the King County law library, the community services division, the facilities management division and the transit division. The plan shall also consider the criminal justice council's recommendations as part of the planning effort. The detailed work plan shall include a scope of work, tasks, schedule, needed resources and milestones. The plan should also include a description of the proposed group that will be responsible for the oversight of the planning effort and also identify the other county agencies that will need to participate in the planning work.

Any major maintenance projects scheduled for facilities affected by the FMPs or site plans shall be considered for reduction to a minimum level necessary to ensure life safety standards.

The plan may be forwarded as an integrated response for similar plans also requested for CIP Project 395558, Regional Justice Center site master, plan and CIP Project 395712, Adult and Juvenile Detention FMP.

The executive shall submit the plan and proposed motion by April 5, 2007, to the clerk of the council, in the form of 12 copies, who will retain the original and will forward copies to each councilmember and to the lead staff for the capital budget committee and the law, justice and human services committee, or their successors.

**Facilities Management Internal Service Fund**

The total 2007 Budget for the Facilities Management Internal Service Fund appropriation unit is \$42,713,496 and includes funding for 329.01 FTEs and 1.50 TLTs.

**Improved Service Delivery**

**Building Services Superintendent II - Downtown Core - \$69,870 / 0.75 FTE.** The 2007 opening of the New County Office Building (NCOB) will significantly increase the downtown building group's area of responsibility for maintenance, service requests and tenant improvements. The NCOB request brings the total non-management staff in the downtown building grouping to 79.65 employees, all under the direction of one Superintendent III with no additional management or administrative support. This 0.75 position is matched with the 0.25 position included in the NCOB request.

**HVAC Operating Engineer II – Downtown Core - \$53,032 / 0.75 FTE.** This position provides 0.75 FTE to backup evening and weekend shifts where currently only a single engineer is on duty to perform normal heating ventilation and air conditioning (HVAC) operating and maintenance duties and responds to emergencies for all buildings in the downtown core. This is combined with the 0.25 FTE in the NCOB to enable a full time, trained and fully licensed Operating Engineer to be hired.

**Expanded Service Delivery**

**New County Office Building Operations - \$1,157,942 / 21.90 FTE, (3.65 TLT).** The security, maintenance and operation of the NCOB are provided for. All security, maintenance and custodial labor will be performed by county forces, consistent with the county's collective bargaining agreement. This request also converts 3.65 garage security escort term limited positions added in the 2006 budget into regular positions providing NCOB building security.

**Cedar Hill Annual Maintenance Operations Costs - \$130,731.** FMD will maintain the Cedar Hills facility at mothball levels through 2007. Department of Community and Human Services' development of the property will likely not occur until 2008. CX funding is requested to cover the cost.

**New Garage Window Washer - \$0 / 0.25 FTE.** The 0.25 FTE for a custodial window washing specialist will clean the new garage exterior glass twice per year and the interior glass once per year according to Facilities Management Division's (FMD) established service levels. It is combined with the NCOB 0.25 FTE window washing specialist to provide a half-time custodian window washer to clean windows for both buildings.

**Accountability/Transparency**

**Construction Project Management System Software - \$143,646.** A shared software system will increase the efficiency of Capital Planning project managers by strengthening document management and control; enhancing project collaboration among owner, contractor, and architect; and enforcing adoption of standard work processes in the section.

**Building Services Maintenance Management Support - \$55,582 / 1.00 FTE.** This administrative position provides the building superintendents with general office organization and administrative support, as well as being critical to supporting the new business systems which require a significant level of quality assurance on raw data, data entry and report creation.

**Change in Administrative Need**

**Human Resources (HR) Associate - \$72,076, 1.00 FTE.** The HR Associate assigned duties include processing HR transactions such as temporary and term limited assignments, new hire paperwork, leave requests, salary approvals, reclassification requests, training, orientations and employment process support. This position also coordinates interviews, investigative materials and files; develop job announcements; and determine eligibility for a variety of HR programs.

**Internal Policy Alignment**

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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**Building Services Safety Equipment - \$23,509.** To comply with federal and state safety regulations and standards, this proposal provides \$23,509 for equipment in three key areas: Permit required confined space entry equipment, window washing boatswain equipment and consumable personal protection equipment.

### **Technical Adjustments**

**Custodial Contract Conversion - \$137,158 / 3.00 FTE.** The conversion of contract custodial services to in-house staffing at county facilities is completed in accordance with the collective bargaining agreement between King County and Local 925. The final two facilities converted in 2007 are the Issaquah District Court and the Black River Department of Development and Environmental Services facility.

**Program Project Manager III - TLT Conversion to FTE - \$0 / 1.00 FTE.** A 2005 Human Resources Division audit determined that the workload of supporting multiple and/or consecutively occurring projects resulted in an ongoing body of work that should be supported by a regular position.

**Parking Expenditure Adjustment - \$128,232.** An increase in expenditure authority is required to fund agency paid after hour and 24 hour parking at the new county parking garage.

**Homeless Shelter Security and Contract Services - (\$32,509) / 0.50 TLT.** Currently appropriation to pay for the cost of the Salvation Army homeless shelter contract and site security at the County Administration Building in the amount of \$71,500 is in the base budget for FMD. The cost of administering the shelter contract is being transferred to the Community Services Division budget. FMD will continue to provide security for the homeless shelter security costs in the amount of \$38,991.

**Central Rate Adjustments – \$336,084.** A net increase in central rates is reflected in the 2007 proposed budget. Significant reductions occurred in Current Expense Overhead, Motor Pool and Financial Management Charges. These decreases are offset by increases in the ITS O&M, ITS Infrastructure, Insurance, Long Term Lease, OIRM CIP and COLA charges.

## GENERAL GOVERNMENT PROGRAM PLAN

### Facilities Management Internal Services / Fund 5511

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated	2007 Adopted	2008 Projected <sup>2</sup>	2009 Projected <sup>2</sup>
<b>Beginning Fund Balance</b>	409,083	750,000	1,079,449	1,921,879	2,169,200	2,505,287
<b>Revenues</b>						
* Miscellaneous	1,633,011	1,898,985	1,898,985	1,601,934	1,649,992	1,699,492
* Interest Earnings	127,789	21,000	180,000	100,000	100,000	100,000
* Bldg. Mtc. Charges to CX Agencies <sup>5</sup>	22,261,434	24,631,111	24,631,111	26,348,860	27,402,815	28,869,816
* Bldg. Mtc. Charges to Non-CX Agencies	3,126,003	4,043,059	4,043,059	4,176,290	4,343,342	4,577,453
* Architectural-Engineering	3,824,018	4,185,647	4,185,647	4,912,521	5,059,897	5,211,694
* Crafts	3,799,896	3,733,518	3,733,518	4,153,991	4,278,611	4,406,969
* CX Transfer (Screeners, Homeless Shelter )	787,308	393,821	393,821	285,522	294,087	302,910
* Custodial Svc REALS Airport (2006 omnibus)			37,259			
* CHAT (2006 Omnibus - revenue earned in 2008)					142,346	
* NCOB - Revenue <sup>6</sup>				1,168,130	1,214,855	1,263,449
*						
<b>Total Revenues</b>	35,559,459	38,907,141	39,103,400	42,747,250	44,485,946	46,431,784
<b>Expenditures</b>						
* Director's Office	(4,851,295)	(4,220,321)	(4,220,321)	(5,158,211)	(5,162,768)	(5,420,907)
* Building Svcs - incl. NCOB and CHAT Request	(27,180,977)	(30,780,947)	(30,780,947)	(33,826,526)	(35,517,852)	(37,293,745)
* Capital Planning and Development	(2,821,332)	(3,370,542)	(3,370,542)	(3,728,759)	(3,915,197)	(4,110,957)
* Encumbrance Carryover			(61,029)			
* Reappropriation Request			(35,000)			
* (2006 Omnibus) CHAT revenue expected in 2008			(142,346)			
* (2006 omnibus) Custodial Svc REALS Airport			(37,259)			
*						
<b>Total Expenditures</b>	(34,853,604)	(38,371,810)	(38,647,444)	(42,713,496)	(44,595,817)	(46,825,608)
<b>Estimated Underexpenditures <sup>3</sup></b>		383,718	386,474	213,567	445,958	468,256
<b>Other Fund Transactions</b>						
* Class/Comp Prior Period Adjustment	(35,489)					
*						
<b>Total Other Fund Transactions</b>	(35,489)	0	0	0	0	0
<b>Ending Fund Balance</b>	1,079,449	1,669,049	1,921,879	2,169,200	2,505,287	2,579,719
<b>Reserves &amp; Designations</b>						
* Encumbrance Carryover	(61,029)					
* Reappropriation Request	(35,000)					
* OIRM IT Business Continuity				(21,136)		
*						
<b>Total Reserves &amp; Designations</b>	(96,029)	0	0	(21,136)	0	0
<b>Ending Undesignated Fund Balance</b>	983,420	1,669,049	1,921,879	2,148,064	2,505,287	2,579,719
<b>Target Fund Balance <sup>4</sup></b>		2,334,428	2,346,204	2,564,835	2,669,157	2,785,907

#### Financial Plan Notes:

<sup>1</sup> Based on 2005 CAFR

<sup>2</sup> 2008 and 2009 assume general revenue growth at 3% ; expenditure growth 5%; interest earnings held steady at projected 2007 level

<sup>2</sup> Tenant charge growth is assumed at 4% in 2008. A 5.4% tenant charge growth rate is assumed in 2009 in order to meet fund balance targets.

<sup>3</sup> Assumed 1% underexpenditure in 2006; in 2007 revised to 0.5% , returns to 1% in outyears

<sup>4</sup> Target fund balance goal is 6% of total revenues - to be achieved in 2009

<sup>5</sup> Includes additional funding for CHAT in 2007

<sup>6</sup> Outyears revenue and expenses for NCOB have not been annualized

## C O U N C I L   A D O P T E D   B U D G E T

**Add Government Relations Position - \$113,697 / 1.00 FTE.** The proposed Government Relations Position is moved from Property Services to the Facilities Management Internal Service Fund.

**COLA Decrease – (\$47,765).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$47,765 in the 2007 budget.*

**GENERAL GOVERNMENT PROGRAM PLAN**

**Property Services 0010/0440**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	2,793,133	28.00	0.00
	<i>Status Quo*</i>	318,487	0.00	0.00
	<b>Status Quo Budget</b>	<b>3,111,620</b>	<b>28.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	Cut Governmental Relations Position	(113,697)	(1.00)	0.00
CC39	Council COLA Adjustment	(5,973)	0.00	0.00
		<b>(119,670)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>Enhanced Policy Support</b>				
RB03	Government Relations	113,697	1.00	0.00
		<b>113,697</b>	<b>1.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Revenue Adjustment	0	0.00	0.00
TA24	FMD Overhead Adjustment	18,917	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	5,143	0.00	0.00
CR08	Technology Services Infrastructure Charge	(103)	0.00	0.00
CR09	Geographic Information Systems Charge	3,620	0.00	0.00
CR10	Office of Information Resource Management Charge	(324)	0.00	0.00
CR11	Telecommunications Services	2,569	0.00	0.00
CR12	Telecommunications Overhead	742	0.00	0.00
CR13	Motor Pool Usage Charge	(169)	0.00	0.00
CR19	Radio Reserve Program	(6)	0.00	0.00
CR25	Financial Services Charge	3,090	0.00	0.00
CR35	Underexpenditure	(1,938)	0.00	0.00
CR39	COLA Adjustment	7,871	0.00	0.00
		<b>39,412</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>3,145,059</b>	<b>28.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Proviso(s):**

**EXPENDITURE RESTRICTION:**

Of this appropriation, any excess proceeds from the sale of the Kingdome property known as the Johnson Building, after meeting the requirements of Ordinance 13262 to support the housing opportunity fund, shall be used only for the acquisition, development, maintenance and operation of youth sports facilities and dedicated to the youth sports facilities grant fund as an endowment reserve. This action is consistent with the intent of Motion 12374 indicating that it is the intent of the council that these proceeds become part of the permanent youth sports facilities grant fund endowment and not subject to the ten percent for arts provisions of K.C.C. 4.56.130.



## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Property Services – Current Expense Fund (CX)**

The total 2007 Budget for the Property Services CX appropriation unit is \$3,145,059 and provides funding for 28.00 FTEs.

#### **Enhanced Policy Support**

**Government Relations Position - \$113,697 / 1.00 FTE.** This request provides a government relations position for the Property Services fund.

#### **Technical Adjustments**

**FMD Overhead Adjustment - \$18,917.** This adjustment brings the total overhead expense in line with the level of administrative support provided to Property Services by the Facilities Management Division.

**Central Rate Adjustments - \$20,495.** A net increase in central rates is reflected in the proposed budget driven mostly by increased ITS O&M and COLA charges.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***Remove Government Relations Position – (\$113,697) / (1.00) FTE.*** The proposed Government Relations Position is moved from Property Services to the Facilities Management Internal Service Fund.

***COLA Decrease – (\$5,973).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$5,973 in the 2007 budget.

# GENERAL GOVERNMENT PROGRAM PLAN

## Human Resources Management 0010/0420

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2006 Adopted</i>	<i>8,181,844</i>	<i>67.50</i>	<i>0.00</i>
<b>GG</b>	<i>Status Quo*</i>	<i>541,187</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>8,723,031</i></b>	<b><i>67.50</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(16,333)	0.00	0.00
		<b>(16,333)</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Service Delivery</b>				
PC01	New Employee Performance & Accountability System	376,170	0.00	1.00
PC02	Training & Development - Supervisors & Managers	142,042	0.00	1.00
		<b>518,212</b>	<b>0.00</b>	<b>2.00</b>
<b>Internal Policy Alignment</b>				
PC07	Managerial Compensation Compression Review	100,000	0.00	0.00
		<b>100,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	TLT Support via Loan-in/Loan-out Arrangement	0	0.00	1.00
TA02	Revenue Adjustment	0	0.00	0.00
CR06	Healthy Workplace Fund	75	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	118,148	0.00	0.00
CR08	Technology Services Infrastructure Charge	2,659	0.00	0.00
CR09	Geographic Information Systems Charge	30	0.00	0.00
CR10	Office of Information Resource Management Charge	902	0.00	0.00
CR11	Telecommunications Services	325	0.00	0.00
CR12	Telecommunications Overhead	212	0.00	0.00
CR13	Motor Pool Usage Charge	(247)	0.00	0.00
CR14	Facilities Management Space Charge	(6,957)	0.00	0.00
CR22	Long Term Leases	(2,555)	0.00	0.00
CR25	Financial Services Charge	20,579	0.00	0.00
CR35	Underexpenditure	(9,541)	0.00	0.00
CR36	Property Services Lease Administration Fee	(25)	0.00	0.00
CR39	COLA Adjustment	21,424	0.00	0.00
		<b>145,029</b>	<b>0.00</b>	<b>1.00</b>
	<b>2007 Adopted Budget</b>	<b>9,469,939</b>	<b>67.50</b>	<b>3.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

### Proviso(s):

#### PROVISO:

Of this appropriation, \$200,000 shall not be expended or encumbered until the council has approved by motion a plan submitted by the executive to implement a comprehensive countywide employee performance management system. The executive shall transmit the plan and proposed motion to the council by May 1, 2007.

The plan and proposed motion required to be submitted by this proviso must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee, or its successor.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Human Resources Division (HRD) - Current Expense Fund (CX)**

The total 2007 Budget for the Human Resources Division (HRD) –CX appropriation unit is \$9,469,939 with 67.50 FTEs and 3.00 TLTs.

#### **Improved Service Delivery**

**New Employee Performance & Accountability System - \$376,170 / 1.00 TLT.** Project funding for consulting resources and one term limited position to support the design and implementation of a new Employee Performance and Accountability System for King County's Executive Branch department is provided in this budget.

**Training & Development - Supervisors & Managers, \$142,042 / 1.00 TLT.** This redesign and update of the county's training curriculum will emphasize supervisory core skills, and management and executive leadership development.

#### **Internal Policy Alignment**

**Managerial Compensation Compression Review - \$100,000.** A consultant will conduct a salary review of non-represented technical, professional, and managerial classifications that do not have unionized counterparts. The review addresses compression in compensation occurring in King County between managers and direct reports as well as inversion where direct reports are making as much or more than their supervisors.

#### **Technical Adjustments**

**TLT Support via a Loan-in/Loan-out Arrangement - \$0 / 1.00 TLT.** This technical adjustment clarifies that an existing term limited position is supported via a loan-in/loan-out arrangement with the Department of Natural Resources and Parks.

**Central Rate Adjustments - \$145,029.** A net increase in central rates is reflected in the proposed budget. This increase is largely attributable to significant increases for Technology Services O&M charges and moderate increases for the Financial Services internal rate and COLA adjustments.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$16,333).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$16,333 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Safety and Claims Management 5420/0666**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	33,496,546	27.00	0.00
	<i>Status Quo*</i>	996,423	0.00	0.00
	<b><i>Status Quo Budget</i></b>	<b>34,492,969</b>	<b>27.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(5,316)	0.00	0.00
		<b>(5,316)</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Service Delivery</b>				
RB01	Medical Case Management-Partial In-House	0	0.00	1.00
		<b>0</b>	<b>0.00</b>	<b>1.00</b>
<b>Technical Adjustment</b>				
TA01	Increased Monthly Costs for Utilities, Maintenance and Janitorial services in 2007	10,257	0.00	0.00
TA50	Adjust Revenue to Current Projected Revenue	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	943	0.00	0.00
CR06	Healthy Workplace Fund	25	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	45	0.00	0.00
CR08	Technology Services Infrastructure Charge	86	0.00	0.00
CR09	Geographic Information Systems Charge	13	0.00	0.00
CR10	Office of Information Resource Management Charge	(49)	0.00	0.00
CR11	Telecommunications Services	(2,004)	0.00	0.00
CR12	Telecommunications Overhead	(172)	0.00	0.00
CR13	Motor Pool Usage Charge	(389)	0.00	0.00
CR14	Facilities Management Space Charge	(183)	0.00	0.00
CR15	Insurance Charges	(74,872)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	6,243	0.00	0.00
CR21	Debt Service Adjustment	(4)	0.00	0.00
CR25	Financial Services Charge	9,257	0.00	0.00
CR39	COLA Adjustment	6,598	0.00	0.00
CR46	Countywide Strategic Technology Projects	7,431	0.00	0.00
		<b>(36,775)</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>34,450,878</b>	<b>27.00</b>	<b>1.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### Safety & Claims Management

The total 2007 Budget for the Safety & Worker's Compensation appropriation unit is \$34,450,878 and staffed by 27.00 FTEs and 1.00 TLT.

#### Improved Service Delivery

**Medical Case Management: Bring Partially In-House - \$0 / 1 TLT.** An in-house Nurse Case Manager is established in order to bring internally some services that are currently provided by private contractors.

#### Technical Adjustments

**Adjustment to Utilities & Maintenance - \$10,257.** This adjustment addresses increased costs for utilities and maintenance.

**Central Rate Adjustments – (\$47,032).** A net decrease in central rates is reflected in the proposed budget. This decrease is due to a significant decrease in Insurance charges.

Safety and Claims Management / 5420

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2</sup>	2007 Adopted	2008 Projected	2009 Projected
<b>Beginning Fund Balance</b>	6,065,078	7,096,801	10,144,643	16,776,836	24,278,997	32,526,731
<b>Revenues</b>						
* Charges for Service <sup>3</sup>	29,267,300	37,083,146	37,083,146	38,408,986	41,654,545	45,174,354
* Miscellaneous Revenue	925,188	844,177	844,177	744,053	744,053	744,053
* Interest Income	282,241	201,416	201,416	800,000	1,020,000	1,212,000
<b>Total Revenues</b>	<b>30,474,729</b>	<b>38,128,739</b>	<b>38,128,739</b>	<b>39,953,039</b>	<b>43,418,598</b>	<b>47,130,407</b>
<b>Expenditures</b>						
* Operating Expenditures <sup>4</sup>	(26,393,703)	(3,563,491)	(3,563,491)	(4,475,277)	(4,699,041)	(4,933,993)
* Direct Claim Expenditures <sup>5</sup>		(21,538,851)	(21,538,851)	(21,177,559)	(23,041,184)	(25,068,808)
* Indirect Claim Expenditures <sup>5</sup>		(5,300,000)	(5,300,000)	(5,724,000)	(6,227,712)	(6,775,751)
* Excess Insurance Premiums <sup>6</sup>		(1,094,204)	(1,094,204)	(1,074,042)	(1,202,927)	(1,347,278)
* Contingency Reserve		(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
<b>Total Expenditures</b>	<b>(26,393,703)</b>	<b>(33,496,546)</b>	<b>(33,496,546)</b>	<b>(34,450,878)</b>	<b>(37,170,864)</b>	<b>(40,125,830)</b>
<b>Estimated Underexpenditures</b>		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
<b>Other Fund Transactions</b>						
* Prior Period Adjustments	(1,461)					
<b>Total Other Fund Transactions</b>	<b>(1,461)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	10,144,643	13,728,994	16,776,836	24,278,997	32,526,731	41,531,308
<b>Less: Reserves &amp; Designations</b>						
* Worker's Compensation Claim Liabilities <sup>5,7,8</sup>	(49,456,950)	(58,595,328)	(53,856,000)	(53,856,000)	(58,595,328)	(63,751,717)
* Worker's Compensation Reserve Shortfall	39,312,307	44,866,334	37,079,164	29,577,003	26,068,597	22,220,408
<b>Total Reserves &amp; Designations</b>	<b>(10,144,643)</b>	<b>(13,728,994)</b>	<b>(16,776,836)</b>	<b>(24,278,997)</b>	<b>(32,526,731)</b>	<b>(41,531,308)</b>
<b>Ending Undesignated Fund Balance</b>	--	--	--	--	--	--
<b>Target Fund Balance <sup>9</sup></b>	<b>49,456,950</b>	<b>58,595,328</b>	<b>53,856,000</b>	<b>53,856,000</b>	<b>58,595,328</b>	<b>63,751,717</b>

#### Financial Plan Notes:

1 Actuals through 14th Month of 2005

2 From 2006 2nd Quarter Report

3 Service charges in the outyears increase 8.45% annually to build liability reserves.

4 Operating expenditures projected to grow 5% annually.

5 Direct, indirect claims and worker's compensation claim liabilities projected to grow 8.8% annually in 2008 and 2009.

6 Insurance premiums projected to grow 12% annually in 2008 and 2009.

7 From 2006 actuary estimate for claim liabilities.

8 Industrial insurance rates increased as per a fund balance accumulation plan, to build fund balance to fully fund the actuarial liability.

9 Target fund balance to equal Worker's Compensation Claim Liabilities.

## COUNCIL ADOPTED BUDGET

**COLA Decrease – (\$5,316).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$5,316 in the 2007 budget.*

**GENERAL GOVERNMENT PROGRAM PLAN**

**Employee Benefits 5500/0429**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	171,871,802	8.00	7.00
	<i>Status Quo*</i>	15,021,357	0.00	0.00
	<b>Status Quo Budget</b>	<b>186,893,159</b>	<b>8.00</b>	<b>7.00</b>
<b>Control Healthcare Expenditures</b>				
RB01	Health Promotion and Measurement Programs	754,493	2.00	(2.50)
RB02	Medication Therapy Management Services	250,000	0.00	0.00
		<b>1,004,493</b>	<b>2.00</b>	<b>(2.50)</b>
<b>Council Changes</b>				
CC01	Eliminate Alliance Database	(397,000)	0.00	0.00
CC02	Reduce Employee Benefit Rate to Account for Program	(10,582,574)	0.00	0.00
CC04	Add Back Alliance Database	397,000	0.00	0.00
CC05	Add Back Employee Benefit Rate to Account for Program	10,582,574	0.00	0.00
CC39	Council COLA Adjustment	(3,203)	0.00	0.00
		<b>(3,203)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA02	Adjust FTE Count for Change in PT587 Benefits	(5,725,961)	0.00	0.00
TA03	Adjustment to Align Alliance Dues Acct. & Address BHIP Ongoing Funding Error	276,425	0.00	0.00
TA50	Adjust Revenues to Agree with Actuary Report	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	3,095	0.00	0.00
CR06	Healthy Workplace Fund	(12)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	15,416	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,063	0.00	0.00
CR09	Geographic Information Systems Charge	4	0.00	0.00
CR10	Office of Information Resource Management Charge	655	0.00	0.00
CR11	Telecommunications Services	218	0.00	0.00
CR12	Telecommunications Overhead	155	0.00	0.00
CR13	Motor Pool Usage Charge	(127)	0.00	0.00
CR14	Facilities Management Space Charge	(2,081)	0.00	0.00
CR15	Insurance Charges	(4,948)	0.00	0.00
CR25	Financial Services Charge	7,313	0.00	0.00
CR39	COLA Adjustment	3,680	0.00	0.00
CR46	Countywide Strategic Technology Projects	28,560	0.00	0.00
		<b>(5,396,545)</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>182,497,904</b>	<b>10.00</b>	<b>4.50</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVISO:

Of this appropriation, \$397,000 shall not be spent or encumbered until the executive transmits and council approves by motion a report that shall address specifically for the Puget Sound Health Alliance Database project: (1) how grant funds will offset the county's investments in the project; (2) the amount the county has been reimbursed by the Puget Sound Health Alliance as a result of grant funds and analysis fees received by the Alliance; (3) how the project will be overseen by the county; (4) how the county will use the database to identify peer county and city public employers to compare King County employee benefit costs; and (5) what the year two deliverables and payment schedule are.

The report and motion must be filed by May 1, 2007, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the labor, operations and technology committee, or its successor.

**Employee Benefits**

The total 2007 Budget for the Employee Benefits Program appropriation unit is \$182,497,904, staffed by 10.00 FTEs and 4.50 TLTs.

**Control Health Care Expenditures**

**Health Promotion and Measurement Programs - \$754,493 / 2.0 FTE / (2.5 TLT).** This proposal includes several items: the conversion of some term limited position work to regular employee staffing, the elimination of some term limited work and the addition of two new term limited positions. This staffing supports the Health Reform Initiative; the cost of consulting for special project work; and support for the Puget Sound Health Alliance database.

**Medication Therapy Management Services - \$250,000.** A new level of program support, called MTMS (Medication Therapy Management Services) will implement pharmacy-based counseling services to the KingCare<sup>(SM)</sup> health plan.

**Technical Adjustments**

**Actuarial Adjustment of Premium and Benefit Claims Payments - (\$5,725,961).** This item adjusts self insured benefits claims payments and insured premium expenditures to account for revised actuarial and enrollment estimates.

**Technical Adjustments to Benefits Budget - \$276,425.** A reallocation of funds was made to more accurately reflect expenditure activity and address an error that inadvertently reduced ongoing Benefit Health Information Project funding in the status quo budget.

**Central Rate Adjustments - \$52,991.** A net increase in central rates is reflected in the proposed budget. The increase is due primarily to the Office of Resource Management's Capital Improvement Project charge and Technology Services O&M charge.



## GENERAL GOVERNMENT PROGRAM PLAN

### Employee Benefits / 5500

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2,3</sup>	2007 Adopted <sup>4</sup>	2008 Projected	2009 Projected
<b>Beginning Fund Balance</b>	24,848,608	26,131,448	24,162,769	15,950,904	17,473,689	19,155,750
<b>Revenues</b>						
* Flexrate recovery	134,560,761	144,966,768	144,636,816	161,956,368	175,722,659	192,416,312
* Service charges <sup>5</sup>	17,233,433	17,790,617	17,747,302	21,314,321	23,119,015	25,165,109
* Interest revenue	831,090	550,000	840,000	750,000	789,750	831,607
* Misc. revenue		3,583,933	3,583,933			
<b>Total Revenues</b>	<b>152,625,284</b>	<b>166,891,318</b>	<b>166,808,051</b>	<b>184,020,689</b>	<b>199,631,424</b>	<b>218,413,028</b>
<b>Expenditures</b>						
* Ins. Premiums <sup>6</sup>	(147,604,175)	(160,954,673)	(163,471,466)	(172,026,379)	(187,996,437)	(206,343,719)
* Benefits Administration	(5,674,811)	(7,333,196)	(7,433,195)	(6,887,592)	(6,368,994)	(6,577,267)
* Enrollment Contingency <sup>7</sup>		(3,583,933)	(3,583,933)	(3,583,933)	(3,583,933)	(3,583,933)
* Data Base for the Puget Sound Health Alliance			(516,000)			
* Encumbrance Carryover			(15,322)			
<b>Total Expenditures</b>	<b>(153,278,986)</b>	<b>(171,871,802)</b>	<b>(175,019,916)</b>	<b>(182,497,904)</b>	<b>(197,949,364)</b>	<b>(216,504,919)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* Month 14 Accounting Adjustments	(32,137)					
<b>Total Other Fund Transactions</b>	<b>(32,137)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>24,162,769</b>	<b>21,150,964</b>	<b>15,950,904</b>	<b>17,473,689</b>	<b>19,155,750</b>	<b>21,063,858</b>
<b>Less: Reserves &amp; Designations</b>						
* Reserved for Encumbrance Carryover	(15,322)					
* IBNR <sup>8</sup>	(13,511,000)	(16,509,502)	(15,381,358)	(16,680,186)	(18,224,911)	(19,924,783)
* IBNR Shortfall						
* Rate Stabilization Reserve	(4,488,656)	(4,641,462)	(569,546)	(790,300)	(927,636)	(1,135,872)
<b>Total Reserves &amp; Designations</b>	<b>(18,014,978)</b>	<b>(21,150,964)</b>	<b>(15,950,904)</b>	<b>(17,470,486)</b>	<b>(19,152,547)</b>	<b>(21,060,655)</b>
<b>Ending Undesignated Fund Balance</b>	<b>6,147,791</b>	<b>0</b>	<b>0</b>	<b>3,203</b>	<b>3203</b>	<b>3203</b>
<b>Target Fund Balance <sup>9</sup></b>	<b>17,999,656</b>	<b>21,150,964</b>	<b>15,950,904</b>	<b>17,470,486</b>	<b>19,152,547</b>	<b>21,060,655</b>

#### Financial Plan Notes:

<sup>1</sup> Actuals through 14th month of 2005

<sup>2</sup> From 2006 2nd quarter report

<sup>3</sup> Flexrate Recovery is adjusted for projected average FTE count of 12,348, increased interest is from higher than projected cash balances; other revenue projected from actuals through August 2006.

<sup>4</sup> Flexrate for 2007 Proposed is based on adjusted August 2006 actuary report, flex rate of \$1093 per FTE per month and enrollment of 12,348.

<sup>5</sup> In 2008 and 2009, service charges are projected to increase 8.5% and 8.9% annually respectively, numbers from August 2006 actuary report.

<sup>6</sup> Insurance premiums projected based on August 2006 actuary report.

<sup>7</sup> Enrollment Fluctuation Contingency is held constant.

<sup>8</sup> In 2008 and 2009, IBNR is projected based on historic trends.

<sup>9</sup> Target fund balance is to equal the sum of IBNR and rate stabilization reserve.

## C O U N C I L A D O P T E D B U D G E T

**COLA Decrease – (\$3,203).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$3,203 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Executive Services - Administration 0010/0417**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>2,306,478</i>	<i>18.50</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>143,990</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>2,450,468</b>	<b>18.50</b>	<b>0.00</b>
<b>Change in Administrative Need</b>				
<i>PC01</i>	<i>Deputy Program Sponsor</i>	<i>146,993</i>	<i>1.00</i>	<i>0.00</i>
		<b>146,993</b>	<b>1.00</b>	<b>0.00</b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(4,633)</i>	<i>0.00</i>	<i>0.00</i>
		<b>(4,633)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
<i>CR06</i>	<i>Healthy Workplace Fund</i>	<i>25</i>	<i>0.00</i>	<i>0.00</i>
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>(12,135)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>2,274</i>	<i>0.00</i>	<i>0.00</i>
<i>CR09</i>	<i>Geographic Information Systems Charge</i>	<i>266</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>307</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>1,392</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>542</i>	<i>0.00</i>	<i>0.00</i>
<i>CR13</i>	<i>Motor Pool Usage Charge</i>	<i>(165)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>(2,130)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR16</i>	<i>Radio Access</i>	<i>(1)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR17</i>	<i>Radio Maintenance</i>	<i>266</i>	<i>0.00</i>	<i>0.00</i>
<i>CR19</i>	<i>Radio Reserve Program</i>	<i>(24)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR20</i>	<i>Prosecuting Attorney Civil Division Charge</i>	<i>(165)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR22</i>	<i>Long Term Leases</i>	<i>1,069</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>3,500</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>Underexpenditure</i>	<i>(1,864)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR36</i>	<i>Property Services Lease Administration Fee</i>	<i>30</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>7,071</i>	<i>0.00</i>	<i>0.00</i>
		<b>258</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>2,593,086</b>	<b>19.50</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Department of Executive Services (DES) Administration**

The total 2007 Budget for DES Administration is \$2,593,086 and includes funding for 19.50 FTEs. This agency includes the Department of Executive Services Administrative Office, the Board of Ethics, the Office of Civil Rights and the Civil Rights Commission.

#### **Change in Administrative Need**

**Deputy Program Sponsor – \$146,993 / 1.00 FTE.** The DES Deputy Program Sponsor position provides day to day direction and oversight to large, multi-year, countywide projects. The focus of the 2007 work program is the Accountable Business Transformation Program, continuity planning in preparation for a potential Pandemic Flu outbreak, and the Health Reform Initiative. A position was approved by the County Council with their adoption of Proposed Ordinance 2006-0359. The 2007 budget proposes to fund this position equally through three different sources: the CX fund, Benefits fund, and the Accountable Business Transformation project.

#### **Technical Adjustments**

**Central Rate Adjustments – \$258.** A net increase in central rates is reflected in the 2007 proposed budget. Significant increases occurred in the COLA Adjustment and Financial Services Charge. A significant decrease occurred in the ITS O&M Charge.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$4,633).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$4,633 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Records, Elections and Licensing Services 0010/0470**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	22,887,207	167.33	1.00
	<i>Status Quo*</i>	1,332,221	0.00	0.00
	<b><i>Status Quo Budget</i></b>	<b>24,219,428</b>	<b>167.33</b>	<b>1.00</b>
<b>Council Changes</b>				
CC01	Reduce Funding for Enhanced Elections Services	(961,645)	0.00	0.00
CC39	Council COLA Adjustment	(27,288)	0.00	0.00
		<b>(988,933)</b>	<b>0.00</b>	<b>0.00</b>
<b>Expanded Service Delivery</b>				
RB01	Animal Control Contract Enhancement	48,391	0.00	0.00
RB02	Passport Processing Enhancements	27,989	0.00	0.00
		<b>76,380</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Elections Operations</b>				
PC01	Enhanced Election Services	1,699,117	0.00	0.00
PC03	Implement Vote By Mail	1,051,209	0.00	9.00
		<b>2,750,326</b>	<b>0.00</b>	<b>9.00</b>
<b>Increase in Cost of Services</b>				
PC02	Non-Elections Cost Increases	250,000	0.00	0.00
		<b>250,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Revenue Adjustment	0	0.00	0.00
CR06	Healthy Workplace Fund	225	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(36,861)	0.00	0.00
CR08	Technology Services Infrastructure Charge	19,686	0.00	0.00
CR09	Geographic Information Systems Charge	2,822	0.00	0.00
CR10	Office of Information Resource Management Charge	1,854	0.00	0.00
CR11	Telecommunications Services	45,073	0.00	0.00
CR12	Telecommunications Overhead	5,860	0.00	0.00
CR13	Motor Pool Usage Charge	(33,786)	0.00	0.00
CR14	Facilities Management Space Charge	16,472	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR17	Radio Maintenance	(265)	0.00	0.00
CR19	Radio Reserve Program	(436)	0.00	0.00
CR22	Long Term Leases	2,110	0.00	0.00
CR25	Financial Services Charge	23,688	0.00	0.00
CR35	Underexpenditure	(39,622)	0.00	0.00
CR36	Property Services Lease Administration Fee	62	0.00	0.00
CR39	COLA Adjustment	46,517	0.00	0.00
		<b>53,398</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>26,360,599</b>	<b>167.33</b>	<b>10.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

***Records, Elections and Licensing Services 0010/0470***

Proviso(s):

**EXPENDITURE RESTRICTION:**

Of this appropriation, \$737,472 shall be expended or encumbered only for enhanced election services as listed in the 2007 Requested Budget Reprioritization Detail for Technical Adjustment TA01 of the REALS 2007 Base Budget Changes. It is the intent of council to consider a supplemental appropriations ordinance if costs are greater and cannot be funded from

**PROVISO:**

Of this appropriation, \$250,000 shall not be expended or encumbered until the council has reviewed and approved by motion a report that describes opportunities to improve enforcement of animal cruelty laws in King County, information that the council requested in Motion 12297.

The report and proposed motion shall be submitted by the executive by February 1, 2007, in the form of 11 copies filed with the clerk of the council, who will retain the original and will forward a copy to each councilmember and to the lead staff of the labor, operations and technology committee, or its successor.

**PROVISO:**

Of this appropriation, \$250,000 shall not be expended or encumbered until: (1) the executive has transmitted appointments to fill all vacancies on the King County animal control citizen's advisory committee, together with proposed confirmation motions and information on the appointees, and the council has confirmed all appointees; and (2) the executive has submitted and the council has reviewed and approved by motion, a plan for ongoing administrative support of the King County animal control citizen's advisory committee.

The proposed appointment motions, the plan for administrative support and the proposed motion approving the plan shall be submitted by the executive by April 15, 2007, in the form of 11 copies filed with the clerk of the council, who will retain the

**PROVISO:**

Of this appropriation, \$1,051,209 shall be expended solely to accomplish the tasks described in the "Implement Vote By Mail" section of the 2007 Requested Budget Reprioritization Detail for Technical Adjustment TA03 of the REALS 2007 Base Budget Changes, and only after the council has reviewed and approved by motion the following documents submitted by the executive: (1) a report that identifies: (a) the estimated capital and operating cost of regional voting centers and drop boxes, including staffing costs for temporary workers and sheriff deputies that may be needed at regional voting centers and in the transport of ballots; (b) the location of regional voting centers and drop boxes; and (c) the security measures that will be put in place for regional voting centers and drop boxes; (2) a security plan that addresses, to the council's satisfaction, security related to facilities, personnel, electronic systems, including both equipment and software, and ballots; and (3) a detailed plan for the transition to vote-by-mail. The detailed plan for the transition to vote-by-mail shall include a detailed list of the tasks required for implementing vote-by-mail, showing task duration, dependencies between tasks, resource requirements and availability, timing of tasks, milestone dates and other relevant information. The tasks shall include a comparative analysis of available options for election equipment and software, including equipment and software to be purchased with the Help America Vote Act grant funding that the county has been awarded, as part of preparing the business case for purchase of that equipment and software, taking into consideration relative security, cost, reliability, functionality and usability, among other relevant factors.

The report, security plan, transition plan and proposed motion shall be submitted in the form of 11 copies filed with the clerk of the council, who will retain the original and will forward a copy to each councilmember and to the lead staff of the council's committee-of-the-whole, or its successor. The transition plan shall be filed by February 15, 2007.

Motion 12299 required the executive to submit an election security plan by July 31, 2007, and Ordinance 15523 required the executive to submit a plan for further improving and maintaining voter registration records, which was due August 15, 2006, and these plans have not yet been submitted.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Records, Elections & Licensing Services**

The 2007 Budget for Records, Elections & Licensing Services is \$26,360,599 and includes funding for 167.33 FTEs and 10.00 TLTs.

#### **Expanded Service Delivery**

**Animal Control Contract Enhancement - \$48,391.** A short-term temporary officer will enhance services to cities. Municipalities have expressed a desire to pay for additional services to deal with problems like barking dogs and park patrol. Contracts will provide for full recovery of costs from the cities.

**Passport Processing Enhancements - \$27,989.** The US Department of State allows jurisdictions to provide passport processing services and to collect and keep a \$30 fee. New legislation that will require U.S. citizens to have passports for travel to destinations where passports were previously not required is expected to lead to an increase in applications. Applications are already up ten percent compared to this time last year. The proposal provides short-term temporary help to assist with the expected increase in applications.

#### **Improved Elections Operations**

**Enhanced Election Services - \$1,699,117.** Changes in state law and in processing and administrative procedures have led to increased costs in carrying out elections. State law was changed moving the deadline for certification from 15 to 21 days after an election. Additionally, increased accountability led to slowing down the process and implementing various improvements to meet new requirements. Funding for this request will provide support to improve accountability, security, and transparency of King County elections.

**Implement Vote By Mail - \$1,051,209 and 9.0 TLTs.** Ordinance 15523, the Vote By Mail supplemental is extended into 2007, and is essential for continuing the county's transition to conducting all elections by mail in 2007 or 2008. Most of the funding supports the project team that is responsible for planning and implementing the transition.

#### **Increase in Cost of Services**

**Non-Elections Cost Increases - \$250,000.** Funds to support increased costs in postage, equipment rental, animal food and vaccines, medical supplies, fuel, and electricity is provided.

#### **Technical Adjustment**

**Central Rate Adjustments – \$53,398.** A net increase in central rates is reflected in the 2007 proposed budget. The most significant increases are in the Financial Management Services Charge, the Telecom Service Charge, and the COLA adjustment. Significant decreases occurred in the ITS O&M Charges and the Motor Pool Service Charges.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Decrease – (\$27,288).*** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$27,288 in the 2007 budget.

***Reduce Funding for Enhanced Elections Services – (\$961,645).*** This reduction removes funding for short-term help, overtime, and janitorial services, but leaves the funding for security.

**GENERAL GOVERNMENT PROGRAM PLAN****Recorder's Operation and Maintenance 1090/0471**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	2,422,585	8.50	2.00
	<i>Status Quo*</i>	65,155	0.00	0.00
	<b><i>Status Quo Budget</i></b>	<b>2,487,740</b>	<b>8.50</b>	<b>2.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(1,635)	0.00	0.00
		<b>(1,635)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
RB01	Electronic Records Management System (ERMS)	108,650	0.00	0.00
TA50	Revenue Adjustment	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	2,465	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,569	0.00	0.00
CR09	Geographic Information Systems Charge	155	0.00	0.00
CR10	Office of Information Resource Management Charge	662	0.00	0.00
CR11	Telecommunications Services	(73)	0.00	0.00
CR12	Telecommunications Overhead	643	0.00	0.00
CR14	Facilities Management Space Charge	(875)	0.00	0.00
CR25	Financial Services Charge	1,658	0.00	0.00
CR39	COLA Adjustment	1,607	0.00	0.00
CR46	Countywide Strategic Technology Projects	2,654	0.00	0.00
		<b>119,115</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>2,605,220</b>	<b>8.50</b>	<b>2.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Recorder's O&M**

The 2007 Budget for the Recorder's O&M fund is \$2,605,220 and includes funding for 8.50 FTEs and 2.00 TLTs.

**Technical Adjustment**

**Electronic Records Management System (ERMS) – \$108,650.** The ongoing costs of the ERMS technology project are provided. In 2006, efforts began with the document management assessment and the request (RFP) for proposals and contract negotiations. Work on the project in 2007 will continue with the RFP and contract negotiations, and will progress to the digital archives aspect of the project and the updating of records retention schedules, and will eventually lead to the initial implementation of the new system in the Department of Executive Services. This year's request is for \$108,650 to be added to the current project budget already appropriated for ERMS in the 2006 budget of \$709,016, bringing the total project budget for ERMS in 2007 to \$817,666.

**Central Rate Adjustments – \$10,465.** A net increase in central rates is reflected in the proposed budget. The most significant increase is in the Overhead Cost Allocation and the OIRM CIP Charge.



## GENERAL GOVERNMENT PROGRAM PLAN

### Recorder's O & M / 1090

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2</sup>	2007 Adopted	2008 Projected <sup>3</sup>	2009 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	2,119,031	2,123,188	2,933,846	2,834,780	2,402,969	1,191,007
<b>Revenues</b>						
* Document Preservation	374,494	731,500	717,779	674,088	674,088	674,088
* Surcharge Preservation Historical Records	1,040,051	1,330,000	1,421,534	1,279,381	1,279,381	1,279,381
* Investment Interest <sup>4</sup>	71,973	71,500	105,122	111,250	111,250	111,250
* REET Electronic Technology	42,322		109,103	82,138	82,138	82,138
Other Revenues	43,375	250	4,937	500	500	500
<b>Total Revenues</b>	1,572,215	2,133,250	2,358,475	2,147,357	2,147,357	2,147,357
<b>Expenditures</b>						
* Operating Expenditures	(757,400)	(2,422,585)	(2,422,585)	(2,605,220)	(3,393,251)	(3,356,849)
* Carryover			(59,780)			
<b>Total Expenditures</b>	(757,400)	(2,422,585)	(2,482,365)	(2,605,220)	(3,393,251)	(3,356,849)
<b>Estimated Underexpenditures</b>		24,226	24,824	26,052	33,933	33,568
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	2,933,846	1,858,079	2,834,780	2,402,969	1,191,007	15,084
<b>Reserves &amp; Designations</b>						
* Reserve for ERMS project			(2,710,661)	(2,271,007)	(1,021,345)	
* Reserve for Equipment Replacement	(200,000)	(250,000)				
* Reserve for Microfilm Projects	(400,000)	(250,000)				
* Reserve for Digitizing Projects		(300,000)				
* Reserve for Special Preservation Projects	(290,000)	(220,000)				
* Reserve for Archives Warehouse Relocation	(690,000)	(690,000)				
* Reserve for 2006 Carryover Appropriation	(59,780)					
<b>Total Reserves &amp; Designations</b>	(1,639,780)	(1,710,000)	(2,710,661)	(2,271,007)	(1,021,345)	0
<b>Ending Undesignated Fund Balance</b>	1,294,066	148,079	124,119	131,962	169,663	15,084
<b>Target Fund Balance <sup>5</sup></b>	<b>37,870</b>	<b>121,129</b>	<b>124,118</b>	<b>130,261</b>	<b>169,663</b>	<b>167,842</b>

#### Financial Plan Notes:

<sup>1</sup> 2005 Actuals are from the 2005 CAFR.

<sup>2</sup> 2006 Estimated is based on the 2006 Adopted Budget plus the 2006 re-appropriation ordinance.

<sup>3</sup> 2008 and 2009 Projected are based on 2.4% cola applied to salary and certain benefit accounts. Fifteen percent increase is added to flex benefits. Also, the eREET project is anticipated to end in 2007, and costs are deleted for the out years.

<sup>4</sup> Investment interest is calculated at 4.45% of fund balance in 2007. The same interest earnings are forwarded to 2008 and 2009, balancing out a higher 5% interest rate estimate, and lower fund balances in the future.

<sup>5</sup> Target fund balance is based on 5% of expenditures.

General Note: Reserves were reduced on a temporary basis to facilitate implementation of the ERMS project. Reserves will return to pre-ERMS levels in 2010.

#### ERMS Project - Year by Year Costs

2006:	\$ 709,016
2007	\$ 817,666
2008	\$ 1,708,039
2009	\$ 1,671,637

## COUNCIL ADOPTED BUDGET

**COLA Decrease – (\$1,635).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$1,635 in the 2007 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Risk Management 5520/0154**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>28,290,009</i>	<i>21.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>(30,421)</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>28,259,588</b>	<b>21.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(4,219)	0.00	0.00
		<b>(4,219)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA50	Adjust Revenue to Current Projected Revenue	0	0.00	0.00
CR05	Current Expense Overhead Adjustment	608	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	4,550	0.00	0.00
CR08	Technology Services Infrastructure Charge	762	0.00	0.00
CR10	Office of Information Resource Management Charge	31	0.00	0.00
CR11	Telecommunications Services	(287)	0.00	0.00
CR12	Telecommunications Overhead	162	0.00	0.00
CR13	Motor Pool Usage Charge	(144)	0.00	0.00
CR14	Facilities Management Space Charge	(4,411)	0.00	0.00
CR15	Insurance Charges	224,945	0.00	0.00
CR16	Radio Access	(1)	0.00	0.00
CR19	Radio Reserve Program	(20)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(156,318)	0.00	0.00
CR21	Debt Service Adjustment	(3)	0.00	0.00
CR25	Financial Services Charge	8,682	0.00	0.00
CR39	COLA Adjustment	4,143	0.00	0.00
		<b>82,699</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>28,338,068</b>	<b>21.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### Risk Management

The 2007 Budget for Risk Management is \$28,338,068 and includes funding for 21.0 FTEs.

#### Technical Adjustments

**Central Rates Adjustments – \$82,699.** A net increase in central rates is reflected in the proposed budget. Significant increases are included for Insurance charges. These increases are offset by a reduction in Prosecuting Attorney Civil Division charges.

#### Risk Management Fund / 5520

		2005 Actual	2006 Adopted <sup>2</sup>	2006 Estimated	2007 Adopted	2008 Projected	2009 Projected
LOSSES LIMITED TO \$1 MILLION	<b>Beginning Fund Balance</b>	4,045,868	10,189,492	8,857,077	6,294,421	2,986,696	995,565
	<b>Revenues</b>						
	* Interfund Charges <sup>3</sup>	22,627,932	22,828,408	22,828,408	23,139,357	25,904,340	27,918,878
	* Interest Revenue	1,863,567	1,600,000	2,845,867	2,902,784	2,989,868	3,079,564
	* Other Miscellaneous Revenues	16,551					
	<b>Total Revenues</b>	<b>24,508,050</b>	<b>24,428,408</b>	<b>25,674,275</b>	<b>26,042,141</b>	<b>28,894,207</b>	<b>30,998,442</b>
	<b>Expenditures</b>						
	* Claims Costs (limited to first \$1 million)	(11,235,616)	(14,701,152)	(14,777,534)	(14,507,520)	(15,404,214)	(16,356,673)
	* Insurance Premiums	(3,350,910)	(9,786,716)	(9,786,716)	(9,786,716)	(10,276,052)	(10,276,052)
	* Prosecutors and ORM Overhead	(3,013,640)	(3,527,213)	(3,450,831)	(3,768,904)	(3,844,282)	(3,921,168)
	* Transfers to Other Funds (MARR & Cat. Loss Pro	(274,928)	(274,928)	(274,928)	(274,928)	(274,928)	(274,928)
	* Encumbrance Carryover			(197,285)			
	<b>Total Expenditures <sup>4</sup></b>	<b>(17,875,094)</b>	<b>(28,290,009)</b>	<b>(28,487,294)</b>	<b>(28,338,068)</b>	<b>(29,799,476)</b>	<b>(30,828,820)</b>
CATASTROPHIC LOSS RESERVES (above the \$1 Million per occurrence threshold)	<b>Other Fund Transactions</b>						
	* Adjustments for Incurred Losses <sup>5</sup>	(321,747)	117,912	250,363	(1,011,798)	(1,085,862)	(1,165,187)
	* Transfer to Cat Loss Fund	(1,500,000)					
	<b>Total Other Fund Transactions</b>	<b>(1,821,747)</b>	<b>117,912</b>	<b>250,363</b>	<b>(1,011,798)</b>	<b>(1,085,862)</b>	<b>(1,165,187)</b>
	<b>Ending Undesignated Fund Balance</b>	<b>8,857,077</b>	<b>6,445,803</b>	<b>6,294,421</b>	<b>2,986,696</b>	<b>995,565</b>	<b>0</b>
CATASTROPHIC LOSS RESERVES (above the \$1 Million per occurrence threshold)	<b>Beginning Cash Balance</b>	12,349,599	13,578,268	11,816,909	12,534,215	13,206,599	13,946,223
	<b>Revenues</b>						
	* Insurance Recoveries			58,105			
	* Interest Revenue	402,945	400,000	659,201	672,385	739,623	813,585
	* Other Adjustments-Transfer from Reg. Prog.	1,500,000					
	<b>Total Revenues</b>	<b>1,902,945</b>	<b>400,000</b>	<b>717,306</b>	<b>672,385</b>	<b>739,623</b>	<b>813,585</b>
	<b>Expenditures</b>						
	* Claims Costs > \$1.0 million Threshold	(2,435,635)					
	<b>Total Expenditures</b>	<b>(2,435,635)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Ending Fund Balance</b>	<b>11,816,909</b>	<b>13,978,268</b>	<b>12,534,215</b>	<b>13,206,599</b>	<b>13,946,223</b>	<b>14,759,808</b>
	<b>Less: Reserves &amp; Designations</b>						
	* Reserved for Losses Over \$1Million <sup>6</sup>	(19,956,000)	(19,956,000)	(21,203,000)	(21,203,000)	(21,203,000)	(21,203,000)
	<b>Total Reserves &amp; Designations</b>	<b>(19,956,000)</b>	<b>(19,956,000)</b>	<b>(21,203,000)</b>	<b>(21,203,000)</b>	<b>(21,203,000)</b>	<b>(21,203,000)</b>
	<b>Ending Undesignated Fund Balance</b>	<b>(8,139,091)</b>	<b>(5,977,732)</b>	<b>(8,668,785)</b>	<b>(7,996,401)</b>	<b>(7,256,777)</b>	<b>(6,443,192)</b>

#### Financial Plan Notes:

In general, this financial plan is most significantly affected by annual updates to actuary estimates of incurred claims. Its financial portrayal of the Insurance Fund is based on the 2006 actuary report that revised estimates of losses for policy years 1991-2005.

<sup>1</sup> Based on ARMS actuals 14th month

<sup>5</sup> Difference between actuary's estimate of incurred losses vs. cash flow/actual expenditures for limited losses.

<sup>6</sup> Per actuary's estimates-- Assumed \$2.5 million Self Insured Retention (SIR).

## COUNCIL ADOPTED BUDGET

**COLA Decrease – (\$4,219).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$4,219 in the 2007 budget.*

# Other Agencies

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***OTHER AGENCIES***

This section covers a group of cost centers that do not belong to any one particular department. Budgets in this category include the State Auditor, the Boundary Review Board, Salary and Wage Contingency, Executive Contingency, Internal Support, Sales Tax Reserve Contingency, General Government Fund Transfers, the Grant Funds and the Cultural Development Authority (CDA). Listed below are the 2007 proposed budgets for these agencies.

**State Auditor – \$687,461.** The State Auditor's 2007 budget increased by \$20,183 to accommodate increased parking and audit costs.

**Boundary Review Board – \$299,928 / 2.00 FTEs.** The Boundary Review Board's 2007 budget increased by \$16,067. This change is primarily due to increases in COLA, merit, and the cost of legal services.

**Sales Tax Reserve Contingency - \$4,873,387.** This budget is required to keep a reserve balance of \$15,000,000. This proposed appropriation will accommodate the required reserve level.

**Grants Fund - \$18,763,445/67.46 FTE/1.0 TLT.** King County is projected to receive an estimated \$18.8 million in grants in 2007. Existing grants with funds remaining from 2006 will be carried over into 2007 through a carryover ordinance.

**Memberships and Dues - \$538,208.** The appropriation includes budget to fund the county's membership in the following organizations: National Association of Counties; Puget Sound Regional Council; Washington Association of Counties; the Washington Association of County Officials; and the Chicago Climate Exchange. The 2007 budget is increased by \$40,155 to cover increases in 2007 dues.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**State Auditor 0010/0610**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
		<i>2006 Adopted</i>	<i>667,278</i>	<i>0.00</i>
		<i>Status Quo*</i>	<i>20,112</i>	<i>0.00</i>
		<b><i>Status Quo Budget</i></b>	<b><i>687,390</i></b>	<b><i>0.00</i></b>
<b>GG</b>				
<b>Technical Adjustment</b>				
CR11	Telecommunications Services	32	0.00	0.00
CR12	Telecommunications Overhead	39	0.00	0.00
		<b>71</b>	<b>0.00</b>	<b>0.00</b>
<b>2007 Adopted Budget</b>		<b>687,461</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Boundary Review Board 0010/0630**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>				
	<i>2006 Adopted</i>	<i>284,263</i>	<i>2.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>15,417</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>299,680</i></b>	<b><i>2.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC39</i>	<i>Council COLA Adjustment</i>	<i>(402)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(402)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>1</i>	<i>0.00</i>	<i>0.00</i>
<i>CR10</i>	<i>Office of Information Resource Management Charge</i>	<i>(4)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>21</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>26</i>	<i>0.00</i>	<i>0.00</i>
<i>CR13</i>	<i>Motor Pool Usage Charge</i>	<i>(127)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>(500)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>846</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>Underexpenditure</i>	<i>(8)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>395</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>650</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>299,928</i></b>	<b><i>2.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



**GENERAL GOVERNMENT PROGRAM PLAN**

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**Salary and Wage Contingency 0010/0654**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2006 Adopted</i>	<i>2,043,000</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>2,043,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Othr</b>				
<b>Council Changes</b>				
<i>CC01</i>	<i>Removes \$1,000,000 from Executive Proposed Budget</i>	<i>(1,000,000)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(1,000,000)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>1,043,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Executive Contingency 0010/0655**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2006 Adopted</i>	<i>2,000,000</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>2,000,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Othr</b>				
<b>Council Changes</b>				
<i>CC01</i>	<i>Reduce Proposed Budget by \$1,000,000</i>	<i>(1,000,000)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>(1,000,000)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>1,000,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Internal Support 0010/0656**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>Othr</b>			
	<i>2006 Adopted</i>	<i>7,764,437</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>(284,334)</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>7,480,103</b>	<b>0.00</b>	<b>0.00</b>
<b>Annexation</b>				
<i>PC02</i>	<i>Annexation Interlocal Agreements</i>	<i>3,150,000</i>	<i>0.00</i>	<i>0.00</i>
		<b>3,150,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Change in County Policy</b>				
<i>TA04</i>	<i>After Hours Parking Fees for CX Agencies</i>	<i>247,728</i>	<i>0.00</i>	<i>0.00</i>
		<b>247,728</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>				
<i>CC01</i>	<i>Reduce Alliance Database</i>	<i>(132,201)</i>	<i>0.00</i>	<i>0.00</i>
<i>CC02</i>	<i>Reduce Annexation Incentives</i>	<i>(3,150,000)</i>	<i>0.00</i>	<i>0.00</i>
<i>CC03</i>	<i>Employee Benefit Rate Reduction - CX Portion</i>	<i>(3,523,997)</i>	<i>0.00</i>	<i>0.00</i>
<i>CC05</i>	<i>Employee Benefit Rate Reduction - CX Portion</i>	<i>3,523,997</i>	<i>0.00</i>	<i>0.00</i>
<i>CC06</i>	<i>Add Back Alliance Database</i>	<i>132,201</i>	<i>0.00</i>	<i>0.00</i>
		<b>(3,150,000)</b>	<b>0.00</b>	<b>0.00</b>
<b>Increased Efficiencies/Reduced Costs</b>				
<i>PC01</i>	<i>Decentralize administration of the Work Study Program</i>	<i>(174,145)</i>	<i>0.00</i>	<i>0.00</i>
		<b>(174,145)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
<i>TA01</i>	<i>Parking Program Administration Transfer to FMD</i>	<i>14,461</i>	<i>0.00</i>	<i>0.00</i>
<i>TA03</i>	<i>Revenue Adjustment</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>128,544</i>	<i>0.00</i>	<i>0.00</i>
<i>CR15</i>	<i>Insurance Charges</i>	<i>(63,333)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>(12,159)</i>	<i>0.00</i>	<i>0.00</i>
		<b>67,513</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>7,621,199</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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***Sales Tax Reserve Contingency 0014/0651***

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b><i>Program Area</i></b>				
	<i>2006 Adopted</i>	<i>4,504,569</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>4,504,569</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>Technical Adjustment</i></b>				
<i>TA01</i>	<i>Revenue Adjustment</i>	<i>368,818</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>368,818</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>4,873,387</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Grants 2140/2140**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	2006 Adopted	23,444,628	74.96	1.00
	Status Quo*	267,147	0.00	1.00
	<b>Status Quo Budget</b>	<b>23,711,775</b>	<b>74.96</b>	<b>2.00</b>
<b>Council Changes</b>				
CC39	Council COLA Adjustment	(10,116)	0.00	0.00
		<b>(10,116)</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Backed</b>				
RB01	0183 BRED: Authority for New Grants	30,000	0.00	0.00
RB02	0403 DES: Authority for New Grants	7,775,000	0.00	0.00
RB03	0513/0574 Superior Court: Authority for New Grants	5,215,476	0.00	0.00
RB04	0543 DJA: Authority for New Grants	326,000	0.00	0.00
RB05	0913 DAJD: Authority for New Grants	79,083	0.00	0.00
RB06	0933 DCHS: Authority for New Grants	1,210,000	0.00	0.00
RB07	0953 OPD: Authority for New Grants	811,630	0.00	0.00
RB08	0993 Grants Contingency: Authority for New Grants	3,000,000	0.00	0.00
		<b>18,447,189</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Staffing Changes	(635,979)	(7.50)	(1.00)
TA02	Adjust Contingency Reserve	(23,395,519)	0.00	0.00
TA03	Expenditure Contra	633,601	0.00	0.00
TA50	Revenue Adjustment	0	0.00	0.00
CR08	Technology Services Infrastructure Charge	(1,038)	0.00	0.00
CR10	Office of Information Resource Management Charge	(2,365)	0.00	0.00
CR11	Telecommunications Services	41	0.00	0.00
CR12	Telecommunications Overhead	39	0.00	0.00
CR13	Motor Pool Usage Charge	(5,821)	0.00	0.00
CR22	Long Term Leases	185	0.00	0.00
CR25	Financial Services Charge	26,050	0.00	0.00
CR28	Equipment Repair and Replacement	(14,939)	0.00	0.00
CR36	Property Services Lease Administration Fee	10	0.00	0.00
CR39	COLA Adjustment	216	0.00	0.00
		<b>(23,395,519)</b>	<b>(7.50)</b>	<b>(1.00)</b>
	<b>2007 Adopted Budget</b>	<b>18,753,329</b>	<b>67.46</b>	<b>1.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**JAG Grant 2158/2158**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
<b>GG</b>	<i>2006 Adopted</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>0</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Revenue Backed Grant Award</b>				
<i>RB01</i>	<i>Byrne Justice Assistance FFY 2006 Grant</i>	<i>189,126</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>189,126</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>189,126</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Cultural Development Authority 1170/0301**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2006 Adopted</i>	<i>9,152,880</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo*</i>	<i>1,793,194</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>10,946,074</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>				
<i>CC01</i>	<i>4Culture Arts Program</i>	<i>950,000</i>	<i>0.00</i>	<i>0.00</i>
<i>CC02</i>	<i>4Culture Heritage Program</i>	<i>800,000</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>1,750,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>TA01</i>	<i>CX Adjustment for Inflation</i>	<i>5,651</i>	<i>0.00</i>	<i>0.00</i>
<i>TA02</i>	<i>Hotel/Motel Tax Forecast &amp; Contingency Reserve Revision</i>	<i>902,672</i>	<i>0.00</i>	<i>0.00</i>
<i>TA03</i>	<i>Percent for Art Contribution Revision</i>	<i>517,010</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>1,425,333</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2007 Adopted Budget</i></b>	<b><i>14,121,407</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

**PROVISO:**

Of this appropriation, \$950,000 shall be expended by 4Culture for the 4Culture Arts Program and \$800,000 shall be expended by 4Culture for the 4Culture Heritage program.

**GENERAL GOVERNMENT PROGRAM PLAN****General Government CX Transfers 0010/0695**

<i>Code</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>					
<b>GG</b>					
		<i>2006 Adopted</i>	<i>990,731</i>	<i>0.00</i>	<i>0.00</i>
		<i>Status Quo*</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>Status Quo Budget</i></b>	<b><i>990,731</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Council Changes</b>					
CC01		<i>Transfer to Cultural Development Authority</i>	<i>1,750,000</i>	<i>0.00</i>	<i>0.00</i>
CC02		<i>Transfer to HOF to Fund Low-Income &amp; Homeless Housing in Belltown</i>	<i>500,000</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>2,250,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Risk Management</b>					
PC03		<i>OMB/Dolan - Litigation and Administrative Costs</i>	<i>650,000</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>650,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>					
PC02		<i>FMD - Homeless Shelter Security and Contract Services</i>	<i>(32,509)</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>(32,509)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>2007 Adopted Budget</i></b>	<b><i>3,858,222</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



**GENERAL GOVERNMENT PROGRAM PLAN**

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**Memberships and Dues 0010/0650**

<i>Code</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>Othr</b>			
	2006 Adopted	498,005	0.00	0.00
	Status Quo*	48	0.00	0.00
	<b>Status Quo Budget</b>	<b>498,053</b>	<b>0.00</b>	<b>0.00</b>
<b>Membership/Dues</b>				
PC05	Chicago Climate Exchange Membership	5,000	0.00	0.00
		<b>5,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Membership/Dues Increase</b>				
PC01	Pug Sound Council of Government Membership	4,009	0.00	0.00
PC02	National Association of Counties Membership	2,654	0.00	0.00
PC03	WA Association of County Officials Membership	12,950	0.00	0.00
PC04	WA Association of Counties Membership	15,934	0.00	0.00
		<b>35,547</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR25	Financial Services Charge	(392)	0.00	0.00
		<b>(392)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2007 Adopted Budget</b>	<b>538,208</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries or overtime.

\*\* This includes 2006 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**Byrne Justice Assistance Grant (JAG) - \$189,126.** This represents appropriation authority for the 2007 JAG. The Byrne Justice Assistance Grants replaced the Local Law Enforcement Block Grant (LLEBG). This is an interest-accruing federal grant that is separately budgeted to identify interest accrual.

**COLA Decrease, Boundary Review Board – (\$402).** Only after submission of the Executive Proposed Budget, did the Consumer Price Index (CPI) information become available. The September-to-September CPI percentage change is the figure historically utilized by the county to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated decreasing COLA funding from the proposed level of 2.26% to 2.00%. For this agency's budget, this represents a reduction of \$402 in the 2007 budget.

**Cultural Development Authority - \$14,121,407.** The appropriation includes budget authority of \$9.48 million for the transfer of the estimated cultural programming portion of the County's allocation of Hotel-Motel Tax revenues. An additional \$947,776 is budgeted to allow for full transfer in the event that actual Hotel-Motel revenues exceed the forecasted revenues in 2007. The budget also includes \$1.70 million contributed from eligible capital projects to support the County's public art program, and a \$1.75 million CX transfer for Arts and Heritage programs.

**General Government General Fund Transfers - \$3,858,222.** The 2007 budget includes a transfer of \$39,770 to the Facilities Management Division, \$650,000 to the Dolan lawsuit, \$918,452 to the Information Technology Services Fund, \$1,750,000 to the Cultural Development Authority, and \$500,000 to the Housing Opportunity Fund.

**Internal Support - \$7,621,199.** The internal support budget includes charges that are paid centrally on behalf of Current Expense agencies. A reduction of \$174,145 is realized from decentralization of the county's work-study program, and an increase of \$247,728 reflects anticipated after hours parking charges for Current Expense agencies. Council reduced proposed allocations for Annexation incentives in the amount of \$3,150,000.

**Salary and Wage Contingency - \$1,043,000.** The Salary and Wage Contingency budget provides funding for mid-year labor settlements to accommodate the cost of labor agreements and negotiated wage adjustments, and provides a reserve for funding costs associated with backfilling positions held for military reservists called to active duty. Council reduced the proposed amount for this fund by \$1,000,000.

**Executive Contingency - \$1,000,000.** The 2007 appropriation for Executive Contingency is reduced by \$1,000,000 from the amount allocated in previous years.

**GENERAL GOVERNMENT PROGRAM PLAN****Sales Tax Reserve Contingency (0014)**

	<b>2005 Actual</b>	<b>2006 Adopted</b>	<b>2006 Estimated</b>	<b>2007 Adopted</b>	<b>2008 Projected</b>	<b>2009 Projected</b>
<b>Beginning Fund Balance</b>	15,000,000	15,000,000	15,218,050	15,000,000	15,000,000	15,000,000
<b>Revenues</b>						
Sales Tax	3,900,759	3,971,224	3,800,431	3,979,051	4,625,647	4,833,801
Interest Earnings	488,782	533,345	821,329	894,336	830,929	830,929
<b>Total Revenues</b>	4,389,541	4,504,569	4,621,760	4,873,387	5,456,576	5,664,730
<b>Expenditures</b>						
Major Maintenance Reserve Fund	(4,171,491)	(4,504,569)	(4,839,809)	(4,873,387)	(5,456,576)	(5,664,730)
<b>Total Expenditures</b>	(4,171,491)	(4,504,569)	(4,839,809)	(4,873,387)	(5,456,576)	(5,664,730)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	15,218,050	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000
<b>Less: Reserves &amp; Designations</b>						
<b>Total Reserves &amp; Designations</b>	0	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	15,218,050	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000
<b>Target Fund Balance</b>	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000

**Financial Plan Notes:**

<sup>1</sup> 2005 Actuals are from 14th Month ARMS financial system.

<sup>2</sup> Interest rates for 2006 is 4.5% , 2007 4.9%, 2008 5.1% and 2009 5.1%.

## GENERAL GOVERNMENT PROGRAM PLAN

### Cultural Development Authority Fund/1170

	2005 Actual <sup>1</sup>	2006 Adopted	2006 Estimated <sup>2</sup>	2007 Adopted	2008 Projected	2009 Projected
<b>Beginning Fund Balance</b>	<b>2,132,000</b>	<b>2,132,499</b>	<b>2,212,000</b>	<b>2,212,000</b>	<b>2,212,000</b>	<b>2,212,000</b>
<b>Revenues</b>						
* Hotel/Motel Transient <sup>4</sup>	7,040,000	7,026,970	9,976,520	9,477,757	10,520,310	11,046,326
* Forecast Contingency Reserve <sup>5</sup>		702,697	702,697	947,776	1,052,031	1,104,633
* Intergovernmental Revenue	75,000					
* Interest earnings	155,000	10,000	10,000	10,000	10,000	10,000
* CX Internal Support <sup>3</sup>		226,027	226,027	231,678	237,470	243,406
* Contribution from Other Funds <sup>6</sup>	800,000	1,187,186	1,187,186	1,704,196	1,000,000	1,000,000
* CX Transfer for Arts Projects <sup>9</sup>				1,750,000		
<b>Total Revenues</b>	<b>8,070,000</b>	<b>9,152,880</b>	<b>12,102,430</b>	<b>14,121,407</b>	<b>12,819,811</b>	<b>13,404,365</b>
<b>Expenditures</b>						
* Appropriation for transfer to CDA	(7,902,000)	(8,450,183)	(11,399,733)	(13,173,631)	(11,767,780)	(12,299,732)
* Forecast Contingency Reserve <sup>5</sup>		(702,697)	(702,697)	(947,776)	(1,052,031)	(1,104,633)
* Program O&M						
<b>Total Expenditures</b>	<b>(7,902,000)</b>	<b>(9,152,880)</b>	<b>(12,102,430)</b>	<b>(14,121,407)</b>	<b>(12,819,811)</b>	<b>(13,404,365)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* GAAP Adjustment	(88,000)					
<b>Total Other Fund Transactions</b>	<b>(88,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>2,212,000</b>	<b>2,132,499</b>	<b>2,212,000</b>	<b>2,212,000</b>	<b>2,212,000</b>	<b>2,212,000</b>
<b>Reserves &amp; Designations</b>						
* Reserved for Prepaid Public Art <sup>7</sup>	(4,125,000)	(4,078,507)	(4,125,000)	(4,078,507)	(4,125,000)	(4,125,000)
* Use of prepaid public art reserve	1,913,000	1,946,008	1,913,000	1,946,008	1,913,000	1,913,000
<b>Total Reserves &amp; Designations</b>	<b>(2,212,000)</b>	<b>(2,132,499)</b>	<b>(2,212,000)</b>	<b>(2,132,499)</b>	<b>(2,212,000)</b>	<b>(2,212,000)</b>
<b>Ending Undesignated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Target Fund Balance <sup>8</sup></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Financial Plan Notes:

1. 2005 Actuals are from the 2005 CAFR.
2. 2006 Estimated includes \$2,949,550 in supplemental appropriations
3. 2008 and 2009 Projected assume 2.5% annual increase in CX transfer.
4. Hotel/Motel tax revenues are assumed to grow by 11.0% in 2008 and 5.0% in 2009.
5. Forecast contingency equals 10% of Hotel-Motel revenue forecast. The reserve is added to provide sufficient expenditure authority in the event that more revenue is received than forecasted.
6. This revenue item reflects contributions from eligible CIP projects for the Percent for Art program. Projections reflect estimated outyear CIP contributions and are subject to change.
7. Funds in the fund balance are prepayments to produce public art.
8. Target Fund Balance is zero for the CDA's internally managed funds, with all funds either committed to projects or reserved in the Cultural Endowment.
9. Of transfer from CX, \$9,500,000 to be allocated to 4Culture Arts Programs, 800,000 to be allocated to 4Culture Heritage Program

## COUNCIL ADOPTED BUDGET

**CX Transfer for Arts & Heritage Programs – \$1,750,000.** Council added \$1.75 million in CX funds to CDA's budget. The adopted budget includes a proviso requiring \$950,000 of the CX transfer to be allocated to 4Culture Arts programs and the remaining \$800,000 to be allocated to 4Culture Heritage programs.

# GENERAL GOVERNMENT PROGRAM PLAN

General Government Program Area						
	2005 Adopted		2006 Adopted		2007 Adopted	
	Expenditures	FTEs	Expenditures	FTEs	Expenditures	FTEs
<b>County Council Agencies</b>						
COUNTY COUNCIL	5,856,968	64.00	5,347,073	57.00	5,660,302	57.00
COUNCIL ADMINISTRATION	7,202,024	57.00	8,033,272	60.00	8,807,522	61.10
HEARING EXAMINER	595,521	5.00	727,825	5.00	720,648	5.00
COUNTY AUDITOR	1,217,845	11.00	1,339,311	11.00	1,516,655	12.00
OMBUDSMAN/TAX ADVISOR	766,020	9.00	1,020,365	11.00	1,112,900	11.00
KC CIVIC TELEVISION	614,462	7.00	641,021	7.00	675,395	7.00
BOARD OF APPEALS	562,312	4.00	618,544	4.00	641,623	4.00
OFFICE OF INDEPENDENT OVERSIGHT					404,172	4.00
	<b>16,815,152</b>	<b>157.00</b>	<b>17,727,411</b>	<b>155.00</b>	<b>19,539,217</b>	<b>161.10</b>
<b>County Executive Agencies</b>						
COUNTY EXECUTIVE	282,885	2.00	294,914	2.00	296,301	2.00
OFFICE OF THE EXECUTIVE	3,099,543	25.00	3,304,885	25.00	3,624,024	25.00
OFFICE OF MGMT & BUDGET	5,989,194	41.00	6,167,464	44.00	6,536,759	45.00
BUSINESS REL & ECON DEV	1,944,795	14.00	2,073,158	14.00	2,246,932	14.00
INFORMATION RESOURCE MGMT	1,918,041	7.00	1,938,328	8.00	2,155,797	10.00
CABLE COMMUNICATIONS	-	-	-	-	205,032	1.00
INET OPERATIONS					3,218,938	10.00
DES EQUIPMENT REPLACEMENT					783,268	
DATA PROCESSING SERVICES					30,313,597	151.00
TELECOM SERVICES					2,418,929	8.00
PRINTING/GRAPHIC ARTS SRV					1,736,409	16.00
	<b>13,234,458</b>	<b>89.00</b>	<b>13,778,749</b>	<b>93.00</b>	<b>53,535,986</b>	<b>282.00</b>
<b>Executive Services</b>						
FINANCE-CX	2,838,137		3,220,699		3,136,518	
EXECUTIVE SVCS-ADMIN	2,105,491	18.00	2,306,478	18.50	2,593,086	19.50
CABLE COMMUNICATIONS	198,782	2.00	203,512	1.00		
HUMAN RESOURCES MGMT	7,662,330	67.50	8,181,844	67.50	9,469,939	67.50
PROPERTY SERVICES	2,603,046	28.00	2,793,133	28.00	3,145,059	28.00
RECORDS & ELECTIONS	20,657,805	152.33	22,887,207	167.33	26,360,599	167.33
RECORDER'S O & M FUND	1,100,091	6.50	2,422,585	8.50	2,605,220	8.50
INET OPERATIONS	2,705,620	7.00	2,839,130	8.00		
SAFETY & WORKERS' COMP	30,518,588	27.00	33,496,546	27.00	34,450,878	27.00
FINANCE-INTERNAL SVC FUND	28,125,286	211.00	28,657,070	214.80	31,087,931	215.80
DES EQUIPMENT REPLACEMENT			448,447			
EMPLOYEE BENEFITS PROGRAM	165,262,599	8.00	171,871,802	8.00	182,497,904	10.00
FACILITIES MANAGEMENT	35,665,277	282.62	38,371,810	291.61	42,713,496	329.01
INSURANCE	20,002,247	20.50	28,290,009	21.00	28,338,068	21.00
DATA PROCESSING SERVICES	24,764,091	137.00	26,342,903	139.00		
TELECOM SERVICES	1,798,461	8.00	2,023,250	8.00		
PRINTING/GRAPHIC ARTS SRV	3,644,711	18.00	3,384,871	16.00		
	<b>349,652,562</b>	<b>993.45</b>	<b>377,741,296</b>	<b>1,024.24</b>	<b>366,398,698</b>	<b>893.64</b>
<b>County Assessor</b>						
COUNTY ASSESSOR	17,825,068	229.00	18,644,305	229.00	19,728,851	225.00
	<b>17,825,068</b>	<b>229.00</b>	<b>18,644,305</b>	<b>229.00</b>	<b>19,728,851</b>	<b>225.00</b>
<b>Other Agencies</b>						
STATE AUDITOR	637,316		667,278		687,461	-
BOUNDARY REVIEW BOARD	256,827	2.00	284,263	2.00	299,928	2.00
MEMBERSHIPS AND DUES	497,052		498,005		538,208	-
SALARY & WAGE CONTINGENCY	2,943,000		2,043,000		1,043,000	-
EXECUTIVE CONTINGENCY	2,000,000		2,000,000		1,000,000	-
INTERNAL SUPPORT	5,230,934		7,764,437		7,621,199	-
CHARTER REVIEW	0		0		483,006	
OFFICE OF ECONOMIC & FINANCIAL ANALYSIS	0		0		200,000	
CULTURAL DEVELOPMENT AUTHORITY	7,376,816		9,152,880		14,121,407	-
	<b>18,941,945</b>	<b>2.00</b>	<b>22,409,863</b>	<b>2.00</b>	<b>25,994,209</b>	<b>2.00</b>
<b>General Government Grants</b>						
	15,107,235	2.00	23,758,192	3.00	18,658,955	2.00
	<b>15,107,235</b>	<b>2.00</b>	<b>23,758,192</b>	<b>3.00</b>	<b>18,658,955</b>	<b>2.00</b>
<b>Total General Government</b>	<b>431,576,420</b>	<b>1,472.45</b>	<b>474,059,816</b>	<b>1,506.24</b>	<b>503,855,916</b>	<b>1,565.74</b>

Emergency Management division of Executive Services is reported out under the Law, Safety, and Justice program plan area.

In 2007, a reorganization of information technology moves appropriation units from the Department Executive Services to the Office of Information Resource Management, under County Executive Agencies.